

**LAKE BERNADETTE
COMMUNITY DEVELOPMENT
DISTRICT
MARCH 28, 2023**

Lake Bernadette Community Development District

Board of Supervisors

Michael Berman, Chairman
Robert Van Liew, Vice Chairman
Bonnie Hazelett, Assistant Secretary
Sharon Callie, Assistant Secretary
James Callaghan, Assistant Secretary

David Wenck, District Manager
Scott Steady, Esquire, District Counsel
Dan Nessel, Clubhouse Manager
Tonja Stewart, District Engineer

Regular Meeting Agenda

Tuesday, March 28, 2023 – 6:00 p.m.

-
- 1. Roll Call**
 - 2. Audience Comments Limited to 3 Minutes Per Person**
 - 3. Consent Agenda**
 - A. Approval of the Minutes of February 28, 2023 Meeting
 - B. Acceptance of the Financial Report as of February 2023
 - 4. Aquatic Report**
 - 5. Attorney's Report**
 - 6. Engineer's Report**
 - 7. District Manager's Report**
 - A. Presentation of FY2024 Budget
 - B. 5-Year Plan
 - 8. Clubhouse Manager's Report**
 - A. Bri-Tech Proposal
 - B. Estimate #341 Franks Air Conditioning & Heating, LLC
 - C. Estimate #4203 Custom Air Conditioning & Air Quality, LLC
 - D. Stantec Proposal
 - E. FHP Stats
 - 9. Old Business**
 - A. Update on Monument Sign
 - i. Estimate #16497 Signarama New Tampa
 - ii. Estimate #16939 Signarama New Tampa – Option #2
 - 10. New Business and Supervisors' Requests**
 - 11. Adjournment**

**The Next Meeting is scheduled to be held on
Tuesday, April 25, 2023, at 6:00 p.m.**

District Office:

Inframark
210 North University Drive, Suite 702
Coral Springs, Florida, 33071
954-603-0033

Meeting Location:

Lake Bernadette Clubhouse
5410 Golf Links Boulevard
Zephyrhills, Florida 33541
813-788-7690

Third Order of Business

3A.

**MINUTES OF MEETING
LAKE BERNADETTE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Lake Bernadette Community Development District was held Tuesday, February 28, 2023 at 6:00 p.m. at the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida.

Present and constituting a quorum were:

Michael Berman	Chairman (<i>via phone</i>)
Robert Van Liew	Vice Chairman
Bonnie Hazelett	Assistant Secretary
James Callaghan	Assistant Secretary
Sharon Callie	Assistant Secretary

Also present were:

David Wenck	District Manager
Dan Nesselt	Clubhouse Manager
Tonja Stewart	District Engineer

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

- Mr. Van Liew called the meeting to order, and a quorum was established.

SECOND ORDER OF BUSINESS

**Audience Comments Limited to 3 Minutes
Per Person**

- None.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of January 24, 2023 Meeting**
- B. Acceptance of the Financial Report as of January 2023**

On MOTION by Ms. Hazelett seconded by Mr. Callaghan with all in favor the Consent Agenda was approved as amended, with changes to Page 7, Ace Courts installed the pickleball courts. 5-0

February 28, 2023

Lake Bernadette CDD

SIXTH ORDER OF BUSINESS

Engineer’s Report

- Mr. Smith from Sitex Aquatics introduced himself to the Board.

A. Review Pond Maintenance Bids

- Ms. Stewart presented her report and further discussion ensued regarding the Pond Maintenance Bids.

Mr. Van Liew MOVED to approve SOLitude’s Pond Maintenance bid NTE \$19,000 per year, and Ms. Hazelett seconded the motion.

On VOICE VOTE with Ms. Hazelett, Mr. Van Liew, Mr. Berman, Ms. Callie voting AYE, and Mr. Callaghan voting NAY, the prior motion was approved. 4-1

- Ms. Stewart provided an update of the ADA compliance to the clubhouse parking lot.

On MOTION by Mr. Berman seconded by Mr. Van Liew with all in favor payment of invoice to ACPLM Paving and withholding \$10,000 until work is complete was accepted. (3-0)

FOURTH ORDER OF BUSINESS

Aquatic Report

- No report was presented.

FIFTH ORDER OF BUSINESS

Attorney’s Report

- No report presented.

SEVENTH ORDER OF BUSINESS

District Manager’s Report

A. 5-Year Plan

- Discussion ensued regarding the 5-Year Plan. 5-Year Plan to be updated with pickle ball courts removed and changing name of Pond Dredging to Stormwater Management/Pond Projects.

EIGHTH ORDER OF BUSINESS

Clubhouse Manager’s Report

- Mr. Nesselt presented his report.

A. FHP Stats

- FHP Stats were reviewed.

NINTH ORDER OF BUSINESS

Old Business

- None.

February 28, 2023

Lake Bernadette CDD

TENTH ORDER OF BUSINESS

New Business and Supervisors' Requests

- Supervisors discussed crosswalks and trash pickup around the lake by SOLitude.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Callaghan seconded by Ms. Callie with all in favor the meeting was adjourned. (5-0)

David Wenck
Secretary

3B.

LAKE BERNADETTE
Community Development District

Financial Report

February 28, 2023

Prepared by:



Table of Contents

<u>FINANCIAL STATEMENTS</u>	<u>Page</u>
Balance Sheet - All Funds	1 - 2
Statement of Revenues, Expenditures and Changes in Fund Balances	
General Funds	3 - 8
Notes to the Financial Statements	9 - 11
 <u>SUPPORTING SCHEDULES</u>	
Non-Ad Valorem Special Assessments Schedule	12
Cash and Investment Report	13
Check Register	14 - 17

LAKE BERNADETTE
Community Development District

Financial Statements

(Unaudited)

February 28, 2023

Balance Sheet
February 28, 2023

ACCOUNT DESCRIPTION	GENERAL FUND	DOUBLE EAGLE COURT ROAD FUND	JANINE DRIVE FUND	TOTAL
<u>ASSETS</u>				
Cash - Checking Account	\$ 605,004	\$ -	\$ -	\$ 605,004
Accounts Receivable	40	-	-	40
Due From Other Funds	-	23,025	11,637	34,662
Investments:				
Certificates of Deposit - 12 Months	300,000	-	-	300,000
Money Market Account	1,169,977	-	-	1,169,977
Prepaid Items	3,341	-	-	3,341
Deposits	835	-	-	835
TOTAL ASSETS	\$ 2,079,197	\$ 23,025	\$ 11,637	\$ 2,113,859
<u>LIABILITIES</u>				
Accounts Payable	\$ 62,224	\$ -	\$ -	\$ 62,224
Accrued Expenses	3,270	-	-	3,270
Sales Tax Payable	10	-	-	10
Deposits	2,185	-	-	2,185
Due To Other Funds	34,662	-	-	34,662
TOTAL LIABILITIES	102,351	-	-	102,351
<u>FUND BALANCES</u>				
Nonspendable:				
Prepaid Items	3,341	-	-	3,341
Deposits	835	-	-	835

Balance Sheet
February 28, 2023

ACCOUNT DESCRIPTION	GENERAL FUND	DOUBLE EAGLE COURT ROAD FUND	JANINE DRIVE FUND	TOTAL
Assigned to:				
Operating Reserves	144,537	-	-	144,537
Reserves - Clubhouse/Cabana	35,576	-	-	35,576
Reserves - Court Amenities	15,717	-	-	15,717
Reserves- Lake Embank/Drainage	92,517	-	-	92,517
Reserves - Roadways	44,693	-	-	44,693
Reserves - Swimming Pools	95,347	-	-	95,347
Unassigned:	1,544,283	23,025	11,637	1,578,945
TOTAL FUND BALANCES	\$ 1,976,846	\$ 23,025	\$ 11,637	\$ 2,011,508
TOTAL LIABILITIES & FUND BALANCES	\$ 2,079,197	\$ 23,025	\$ 11,637	\$ 2,113,859

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending February 28, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	FEB-23 BUDGET	FEB-23 ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>						
Interest - Investments	\$ 4,000	\$ 12,644	\$ 8,644	\$ 333	\$ 3,525	\$ 3,192
Room Rentals	750	-	(750)	63	-	(63)
Interest - Tax Collector	100	122	22	8	-	(8)
Special Assmnts- Tax Collector	783,870	717,344	(66,526)	78,387	34,558	(43,829)
Special Assmnts- Discounts	(31,355)	(28,382)	2,973	(3,136)	(1,223)	1,913
Other Miscellaneous Revenues	1,250	-	(1,250)	104	-	(104)
Access Cards	175	14	(161)	15	-	(15)
Amenities Revenue	175	702	527	15	140	125
Recreation Membership	500	-	(500)	42	-	(42)
TOTAL REVENUES	759,465	702,444	(57,021)	75,831	37,000	(38,831)

EXPENDITURES

Administration

P/R-Board of Supervisors	12,000	4,600	7,400	1,000	-	1,000
FICA Taxes	918	352	566	77	-	77
ProfServ-Engineering	12,000	6,503	5,497	1,000	5,455	(4,455)
ProfServ-Legal Services	5,000	-	5,000	417	-	417
ProfServ-Mgmt Consulting	62,830	26,179	36,651	5,236	5,236	-
ProfServ-Property Appraiser	150	-	150	-	-	-
Professional Fees	8,400	-	8,400	700	-	700
Auditing Services	4,250	-	4,250	2,125	-	2,125
Postage and Freight	500	127	373	42	33	9
Insurance - General Liability	19,708	9,854	9,854	-	-	-
Printing and Binding	1,000	1	999	83	-	83

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending February 28, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	FEB-23 BUDGET	FEB-23 ACTUAL	VARIANCE (\$) FAV(UNFAV)
Legal Advertising	300	-	300	25	-	25
Miscellaneous Services	1,200	382	818	100	35	65
Misc-Assessment Collection Cost	15,677	13,779	1,898	1,568	667	901
Misc-Taxes	2,500	2,812	(312)	-	-	-
Misc-Web Hosting	1,912	1,835	77	159	283	(124)
Office Supplies	150	-	150	13	-	13
Annual District Filing Fee	175	175	-	-	-	-
Total Administration	148,670	66,599	82,071	12,545	11,709	836
Field						
Payroll-General Staff	91,207	40,265	50,942	7,601	7,608	(7)
FICA Taxes	6,977	3,080	3,897	581	582	(1)
Retirement Benefits	5,635	-	5,635	470	-	470
Life and Health Insurance	28,379	12,502	15,877	2,365	2,365	-
Workers' Compensation	4,573	2,287	2,286	381	-	381
Contracts-Janitorial Services	8,100	4,165	3,935	675	850	(175)
Contracts-Security Services	496	207	289	41	83	(42)
Contracts-Landscape	52,164	21,735	30,429	4,347	4,347	-
Contracts-Roving Patrol	12,000	3,840	8,160	1,000	1,200	(200)
Travel	600	-	600	50	-	50
Communication - Telephone	850	350	500	71	140	(69)
Utility - Cable TV Billing	2,200	947	1,253	183	193	(10)
Electricity - General	16,000	7,123	8,877	1,333	2,095	(762)
Electricity - Streetlights	43,000	16,363	26,637	3,583	3,200	383
Utility - Water	10,000	6,555	3,445	833	2,670	(1,837)
Utility - Gas	11,000	3,735	7,265	917	137	780

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending February 28, 2023

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	FEB-23 BUDGET	FEB-23 ACTUAL	VARIANCE (\$) FAV(UNFAV)
Utility - Refuse Removal	500	448	52	42	154	(112)
R&M-Air Conditioning	500	99	401	42	99	(57)
R&M-Buildings	3,300	2,440	860	275	-	275
R&M-Equipment	25,000	7,231	17,769	2,083	-	2,083
R&M-Other Landscape	15,000	13,744	1,256	1,250	3,351	(2,101)
R&M-Irrigation	7,500	3,374	4,126	625	386	239
R&M-Lake	18,576	7,740	10,836	1,548	1,548	-
R&M-Pest Control	2,500	1,164	1,336	208	870	(662)
R&M-Pools	23,000	14,146	8,854	1,917	6,071	(4,154)
R&M-Wetland Monitoring	5,000	-	5,000	417	-	417
R&M-Fitness Equipment	5,000	350	4,650	417	-	417
R&M-Pressure Washing	5,000	11,623	(6,623)	417	10,707	(10,290)
Road/Sidewalk Maintenance	5,000	5,086	(86)	417	-	417
Miscellaneous Services	7,000	1,471	5,529	583	-	583
Misc-News Letters	1,500	-	1,500	125	-	125
Misc-Contingency	5,300	946	4,354	442	(320)	762
Office Supplies	5,000	326	4,674	417	(73)	490
Cleaning Supplies	4,500	1,409	3,091	375	(72)	447
Op Supplies - Uniforms	600	-	600	50	-	50
Subscriptions and Memberships	3,500	1,131	2,369	292	-	292
Capital Outlay	90,000	21,578	68,422	7,500	-	7,500
Reserve	84,338	47,001	37,337	7,028	41,986	(34,958)
Total Field	610,795	264,461	346,334	50,901	90,177	(39,276)

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending February 28, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>	<u>FEB-23 BUDGET</u>	<u>FEB-23 ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>
TOTAL EXPENDITURES	759,465	331,060	428,405	63,446	101,886	(38,440)
Excess (deficiency) of revenues Over (under) expenditures	-	371,384	371,384	12,385	(64,886)	(77,271)
Net change in fund balance	\$ -	\$ 371,384	\$ 371,384	\$ 12,385	\$ (64,886)	\$ (77,271)
FUND BALANCE, BEGINNING (OCT 1, 2022)	1,605,462	1,605,462				
FUND BALANCE, ENDING	\$ 1,605,462	\$ 1,976,846				

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending February 28, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>	<u>FEB-23 BUDGET</u>	<u>FEB-23 ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>
<u>REVENUES</u>						
Special Assmnts- Tax Collector	4,116	3,759	(357)	412	181	(231)
Special Assmnts- Discounts	(165)	(149)	16	(17)	(6)	11
TOTAL REVENUES	3,951	3,610	(341)	395	175	(220)
<u>EXPENDITURES</u>						
<u>Administration</u>						
Misc-Assessment Collection Cost	82	72	10	8	3	5
Total Administration	82	72	10	8	3	5
TOTAL EXPENDITURES	82	72	10	8	3	5
Excess (deficiency) of revenues Over (under) expenditures	3,869	3,538	(331)	387	172	(215)
<u>OTHER FINANCING SOURCES (USES)</u>						
Contribution to (Use of) Fund Balance	3,869	-	(3,869)	-	-	-
TOTAL FINANCING SOURCES (USES)	3,869	-	(3,869)	-	-	-
Net change in fund balance	\$ 3,869	\$ 3,538	\$ (8,069)	\$ 387	\$ 172	\$ (215)
FUND BALANCE, BEGINNING (OCT 1, 2022)	19,487	19,487				
FUND BALANCE, ENDING	\$ 23,356	\$ 23,025				

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending February 28, 2023

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>	<u>FEB-23 BUDGET</u>	<u>FEB-23 ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>
<u>REVENUES</u>						
Special Assmnts- Tax Collector	1,932	1,735	(197)	193	84	(109)
Special Assmnts- Discounts	(77)	(69)	8	(8)	(3)	5
TOTAL REVENUES	1,855	1,666	(189)	185	81	(104)
<u>EXPENDITURES</u>						
<u>Administration</u>						
Misc-Assessment Collection Cost	39	33	6	4	2	2
Total Administration	39	33	6	4	2	2
TOTAL EXPENDITURES	39	33	6	4	2	2
Excess (deficiency) of revenues Over (under) expenditures	1,816	1,633	(183)	181	79	(102)
<u>OTHER FINANCING SOURCES (USES)</u>						
Contribution to (Use of) Fund Balance	1,816	-	(1,816)	-	-	-
TOTAL FINANCING SOURCES (USES)	1,816	-	(1,816)	-	-	-
Net change in fund balance	\$ 1,816	\$ 1,633	\$ (3,815)	\$ 181	\$ 79	\$ (102)
FUND BALANCE, BEGINNING (OCT 1, 2022)	10,004	10,004				
FUND BALANCE, ENDING	\$ 11,820	\$ 11,637				

Notes to the Financial Statements

February 28, 2023

Governmental Funds

▶ **Assets**

- **Investments** - General Fund monies (See Cash & Investment Report for further details.) There is one checking, MM and 1 CD with Bank United.
- **Due From Other Funds** - Monies owed for assessment collections.
- **Deposits** - Progress Energy & Pasco County Utility deposits.

▶ **Liabilities**

- **Accounts Payable** - Invoices for current month but not paid in current month.
- **Deposits** - Utility & Pool key deposits.

Fund Balance

- **Reserves** - Operating - for 1st Quarter operations of CDD for repairs & maintenance.
- **Reserves** - Clubhouse / Cabana - for repairs and maintenance.
- **Reserves** - Court Amenities - for repairs and maintenance.
- **Reserves** - Lake Embankment / Drainage - for drainage repairs and maintenance.
- **Reserves** - Roadways - for roadway repairs and maintenance.
- **Reserves** - Swimming Pools - for swimming pool repairs and maintenance.

Notes to the Financial Statements

February 28, 2023

Financial Overview / Highlights

Revenues

- ▶ Total General Fund revenues are 92.49% of the Annual Adopted budget and Assessments are at 91.52% collected.
- ▶ Total General Fund expenditures are at approximately 43.59% of the Annual Adopted budget below the rated 42%.

Variance Analysis

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
Expenditures				
<u>Administrative</u>				
ProfServ - Engineering	\$ 12,000	\$ 6,503	54%	Stantec pond maintenance through January.
Insurance - General Liability	\$ 19,708	\$ 9,854	50%	FMIT 2nd installment made in December.
Misc-Web Hosting	\$ 1,912	\$ 1,835	96%	ADA compliance payment - \$1,553.
Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
<u>Field</u>				
Payroll-General Staff	\$ 91,207	\$ 40,265	44%	Staff payroll through February.
FICA Taxes	\$ 6,977	\$ 3,080	44%	Payroll taxes through February.
Life and Health Insurance	\$ 28,379	\$ 12,502	44%	Health & Dental insurance through February.
Workers' Compensation	\$ 4,573	\$ 2,287	50%	FMIT 2nd installment made in December.
Contracts - Janitorial Services	\$ 8,100	\$ 4,165	51%	9 cleanings @ \$85 per cleaning.
Utility - Cable TV Billing	\$ 2,200	\$ 947	43%	Charter Communication payment for services.
Electricity - General	\$ 16,000	\$ 7,123	45%	Pasco County Utilities payment for services.

Notes to the Financial Statements

February 28, 2023

<u>Account Name</u>	<u>Annual Budget</u>	<u>YTD Actual</u>	<u>% of Budget</u>	<u>Explanation</u>
Variance Analysis - continued				
<i>Field Continued</i>				
Utility - Gas	\$ 11,000	\$ 3,735	34%	Bahr's Propane Gas payment for services.
Utility - Refuse Removal	\$ 500	\$ 448	90%	Waste Management refuse removal payment for services.
R&M - Equipment	\$ 25,000	\$ 7,231	29%	Reese Electric monument lighting - \$4,955; Complete I.T. repair exit wave sensor and G4 camera - \$792; various equipment repairs.
R&M - Irrigation	\$ 7,500	\$ 3,374	45%	Rainmaker Irrigation - repairs for outdoor timer and solenoids.
R&M - Pest Control	\$ 2,500	\$ 1,164	47%	On The Fly Pest Control January maintenance; Rainmaker Irrigation ant control - \$750.
R&M - Pools	\$ 23,000	\$ 14,146	62%	Aqua Triangle pool repairs and monthly maintenance.
Office Supplies	\$ 5,000	\$ 326	7%	Home Depot general office supplies.
Capital Outlay	\$ 90,000	\$ 21,578	24%	Ace Courts resurfacing basketball court and footer installation - \$20,775.
Reserve	\$ 84,338	\$ 47,001	56%	Site masters pool pump improvement, deposit - \$4,200; ACPLM milling/paving/stripping - \$41,588.

LAKE BERNADETTE
Community Development District

Supporting Schedules

February 28, 2023

Lake Bernadette

Community Development District

**Non-Ad Valorem Special Assessments
(Pasco County Tax Collector - Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2023**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	ALLOCATION		
					General Fund Assessments	Eagle Fund Assessments	Janine Drive Fund Assessments
Assessments Levied FY 2023				\$789,918	\$ 783,870	\$ 4,116	\$ 1,932
Allocation %				99.99%	99.23%	0.52%	0.24%
11/07/22	\$ 5,045	\$ 275	\$ 103	\$ 5,423	5,382	28	13
11/15/22	23,358	993	477	24,828	24,640	129	60
11/21/22	41,698	1,773	851	44,322	43,985	230	106
11/25/22	62,325	2,650	1,272	66,246	65,743	344	159
12/02/22	385,336	16,369	7,864	409,570	406,457	2,130	983
12/09/22	77,125	3,258	1,574	81,957	81,334	426	197
12/20/22	40,540	1,670	827	43,037	42,709	224	103
01/12/23	12,009	379	245	12,633	12,537	66	30
02/07/23	32,918	1,233	672	34,822	34,558	181	84
TOTAL	\$ 680,354	\$ 28,601	\$ 13,885	\$ 722,838	\$ 717,346	\$ 3,760	\$ 1,736
% COLLECTED				92%	92%	92%	91%
TOTAL OUTSTANDING				\$ 67,080	\$ 66,524	\$ 356	\$ 196

Cash and Investment Report

February 28, 2023

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>MATURITY</u>	<u>YIELD</u>	<u>BALANCE</u>
GENERAL FUND				
Checking Account - Operating	BankUnited	N/A	0.00%	\$ 605,004
			Subtotal Checking	\$ 605,004
Certificates of Deposit - 12 Months	Bank United	Apr '23	0.65%	300,000
			Subtotal CD's	300,000
Money Market Account	BankUnited	N/A	0.15%	\$ 1,169,977
			Grand Total	\$ 2,074,980

LAKE BERNADETTE

Community Development District

**Payment Register by Fund
For the Period from 02/01/23 to 02/28/23
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
GENERAL FUND - 001								
CHECK # 3791								
001	02/01/23	DLTD SOLUTIONS INC.	0004112	ADMIN/SCHEDULER DEC 2022	Contracts-Roving Patrol	534099-53901	\$120.00	
							Check Total	<u>\$120.00</u>
CHECK # 3792								
001	02/01/23	ERIC ROSINSKI	011623	PRESSURE WASH SIDEWALKS	R&M-Pressure Washing	546171-53901	\$516.00	
							Check Total	<u>\$516.00</u>
CHECK # 3793								
001	02/01/23	LUIS TULL	011723	VARIOUS MAINT WORK	sink/kitchen plumbing wk	546012-53901	\$250.00	
001	02/01/23	LUIS TULL	011723	VARIOUS MAINT WORK	TENNIS COURT FENCE	568048-53901	\$175.00	
001	02/01/23	LUIS TULL	011723	VARIOUS MAINT WORK	4x4 landscape post	546036-53901	\$125.00	
							Check Total	<u>\$550.00</u>
CHECK # 3794								
001	02/03/23	ACE COURTS, INC	126	COURT RESURFACING	RESURFACE TENNIS COURTS	564043-53901	\$7,087.50	
							Check Total	<u>\$7,087.50</u>
CHECK # 3795								
001	02/03/23	AQUA TRIANGLE 1 CORP	112358	POOL MAINT	R&M-Pools	546074-53901	\$169.95	
							Check Total	<u>\$169.95</u>
CHECK # 3796								
001	02/03/23	HOME DEPOT	012023-9992	EQUIP SUPPLIES/CLEANING SUPPLIES	2 CYCLE OIL	546022-53901	\$10.94	
001	02/03/23	HOME DEPOT	012023-9992	EQUIP SUPPLIES/CLEANING SUPPLIES	CLEANING SUPPLIES	551003-53901	\$80.80	
							Check Total	<u>\$91.74</u>
CHECK # 3797								
001	02/03/23	INFRAMARK, LLC	88564	JAN 2023 MGMT FEES	Postage and Freight	541006-51301	\$31.35	
001	02/03/23	INFRAMARK, LLC	88564	JAN 2023 MGMT FEES	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,235.83	
							Check Total	<u>\$5,267.18</u>
CHECK # 3798								
001	02/03/23	ISIAH SPENCE	010623	POOL GATE MAINT	pool gate modified for security	546074-53901	\$800.00	
							Check Total	<u>\$800.00</u>
CHECK # 3799								
001	02/03/23	JEFFREY MASON	0004113	SEC SVCS THRU DEC 2022	Contracts-Roving Patrol	534099-53901	\$600.00	
							Check Total	<u>\$600.00</u>
CHECK # 3800								
001	02/03/23	SITE MASTERS OF FL LLC	013123-3	POOL PUMP AREA IMPROVEMENTS	R&M-Pools	546074-53901	\$4,200.00	
							Check Total	<u>\$4,200.00</u>
CHECK # 3801								
001	02/03/23	STANTEC	2030131	ENGG SVCS THRU DEC 2022	ProfServ-Engineering	531013-51501	\$832.00	
							Check Total	<u>\$832.00</u>
CHECK # 3802								
001	02/13/23	BAHR'S PROPANE GAS	24896376	HVAC REPAIRS	R&M-Air Conditioning	546004-53901	\$99.00	
							Check Total	<u>\$99.00</u>

LAKE BERNADETTE

Community Development District

**Payment Register by Fund
For the Period from 02/01/23 to 02/28/23
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
CHECK # 3803								
001	02/13/23	COMPLETE I.T.	10209	BRIVO MONTHLY	Misc-Web Hosting	549915-51301	\$282.65	
							Check Total	<u>\$282.65</u>
CHECK # 3804								
001	02/13/23	DLTD SOLUTIONS INC.	0004132	ADMIN/SCH FEES JAN 2023	Contracts-Roving Patrol	534099-53901	\$200.00	
							Check Total	<u>\$200.00</u>
CHECK # 3805								
001	02/13/23	SOLITUDE LAKE MANAGMENT	PSI-46164	FEB 2023 LAKE MAINT	R&M-Lake	546042-53901	\$1,548.00	
							Check Total	<u>\$1,548.00</u>
CHECK # 3806								
001	02/14/23	ACE COURTS, INC	127	CONVERT 1/2 BASKETBALL CRT TO PICKLE CRT	Capital Outlay	564043-53901	\$6,600.00	
							Check Total	<u>\$6,600.00</u>
CHECK # 3807								
001	02/14/23	AQUA TRIANGLE 1 CORP	5211	POOL CLEANING SVCS JAN 2023	R&M-Pools	546074-53901	\$1,110.00	
001	02/14/23	AQUA TRIANGLE 1 CORP	114222	POOL REPAIRS	R&M-Pools	546074-53901	\$651.95	
001	02/14/23	AQUA TRIANGLE 1 CORP	115522	POOL HEATER REPAIR	R&M-Pools	546074-53901	\$1,196.55	
001	02/14/23	AQUA TRIANGLE 1 CORP	118515	POOL REPAIRS	R&M-Pools	546074-53901	\$1,464.00	
							Check Total	<u>\$4,422.50</u>
CHECK # 3808								
001	02/14/23	ERIC ROSINSKI	020123	PRESSURE WASHING	R&M-Pressure Washing	546171-53901	\$407.00	
							Check Total	<u>\$407.00</u>
CHECK # 3809								
001	02/14/23	FL MUNICIPAL INSURANCE TRUST	012023-FH0786		Life and Health Insurance	523001-53901	\$2,398.55	
							Check Total	<u>\$2,398.55</u>
CHECK # 3810								
001	02/14/23	JEFFREY MASON	0004133	SEC/TRAFFICE CONTROL JAN 2023	Contracts-Roving Patrol	534099-53901	\$1,000.00	
							Check Total	<u>\$1,000.00</u>
CHECK # 3811								
001	02/14/23	RAINMAKER IRRIGATION	43253	FEB LANDSCAPE MAINT	Contracts-Landscape	534050-53901	\$4,347.00	
							Check Total	<u>\$4,347.00</u>
CHECK # 3812								
001	02/14/23	REESE ELECTRICAL INC	14132	ELECTRICAL WORK VARIOUS AREAS	POOL PUMP/PANEL	546074-53901	\$386.10	
001	02/14/23	REESE ELECTRICAL INC	14132	ELECTRICAL WORK VARIOUS AREAS	IRR WELL	546041-53901	\$386.10	
001	02/14/23	REESE ELECTRICAL INC	14132	ELECTRICAL WORK VARIOUS AREAS	KITCHEN	568047-53901	\$397.80	
							Check Total	<u>\$1,170.00</u>
CHECK # 3813								
001	02/14/23	SITE MASTERS OF FL LLC	020223-2	CABANA POOL PARKING LOT REPLACE GRATE	R&M-Pools	546074-53901	\$1,600.00	
							Check Total	<u>\$1,600.00</u>
CHECK # 3814								
001	02/22/23	AQUA TRIANGLE 1 CORP	118521	POOL HEATER REPAIRS	R&M-Pools	546074-53901	\$615.00	
							Check Total	<u>\$615.00</u>

LAKE BERNADETTE

Community Development District

**Payment Register by Fund
For the Period from 02/01/23 to 02/28/23
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
CHECK # 3815								
001	02/22/23	BAHR'S PROPANE GAS	237451	PROPANE	Utility - Gas	543019-53901	\$136.90	
							Check Total	<u>\$136.90</u>
CHECK # 3816								
001	02/22/23	DAN NESSELT	021323-CELL	BILL PRD 12/20-1/19/23	CELL PHONE REIMB JAN	541003-53901	\$70.00	
							Check Total	<u>\$70.00</u>
CHECK # 3817								
001	02/22/23	PASCO COUNTY BOCC	06471	FIRE EXTINGUISHER INSPECTION	emergency exit fire inspection	546022-53901	\$75.00	
							Check Total	<u>\$75.00</u>
CHECK # 3818								
001	02/22/23	RAINMAKER IRRIGATION	43567	ANT CONTROL	R&M-Pest Control	546070-53901	\$750.00	
001	02/22/23	RAINMAKER IRRIGATION	43575	PRESSURE WASH-CURBS/ISLANDS/SIDEWALKS	R&M-Pressure Washing	546171-53901	\$9,900.00	
							Check Total	<u>\$10,650.00</u>
CHECK # 3819								
001	02/22/23	SARAH NESSELT	021323	FEB 2023 CLEANING SVCS	Contracts-Janitorial Services	534026-53901	\$850.00	
							Check Total	<u>\$850.00</u>
CHECK # DD02822								
001	02/06/23	CARDMEMBER SERVICES - ACH	011323-2780 ACH	JAN 2023 PURCHASES	EPOXY/BIT SET/RUST REMOVER	549900-53901	\$13.14	
001	02/06/23	CARDMEMBER SERVICES - ACH	011323-2780 ACH	JAN 2023 PURCHASES	POSTAGE STAMPS	551002-53901	\$60.00	
001	02/06/23	CARDMEMBER SERVICES - ACH	011323-2780 ACH	JAN 2023 PURCHASES	FUEL FOR EQUIP	549900-53901	\$50.03	
							Check Total	<u>\$123.17</u>
CHECK # DD02829								
001	02/24/23	CHARTER COMMUNICATIONS	048081301012723	BILL PRD 1/28-2/27/23	Utility - Cable TV Billing	543003-53901	\$193.41	
							Check Total	<u>\$193.41</u>
CHECK # DD02830								
001	02/24/23	WASTE MANAGEMENT OF FLORIDA - ACH	0815812-1568-8	REFUSE REMOVAL FEB 2023	Utility - Refuse Removal	543020-53901	\$54.40	
							Check Total	<u>\$54.40</u>
CHECK # DD02831								
001	02/16/23	DUKE ENERGY	012623 ACH	BILL PRD 12/28-1/25/23	Electricity - Streetlighting	543013-53901	\$3,385.18	
							Check Total	<u>\$3,385.18</u>
CHECK # DD02844								
001	02/24/23	DUKE ENERGY	020123 ACH	BILL PRD 12/31-1/30/23	Electricity - General	543006-53901	\$2,094.62	
001	02/24/23	DUKE ENERGY	012623 ACH	TO CORRECT ACH	Electricity - General	543006-53901	(\$219.62)	
							Check Total	<u>\$1,875.00</u>
CHECK # DD02858								
001	02/03/23	ADT SECURITY SVCS - ACH	967963203 ACH	BILL PRD 2/1-2/28/23	SEC SVCS THRU JAN 2023	534037-53901	\$41.30	
							Check Total	<u>\$41.30</u>
CHECK # DD02813								
001	02/02/23	WILLIAM F. KIELY III	PAYROLL	February 02, 2023 Payroll Posting			\$206.86	
							Check Total	<u>\$206.86</u>

LAKE BERNADETTE

Community Development District

**Payment Register by Fund
For the Period from 02/01/23 to 02/28/23
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # DD02814							
001	02/02/23	THOMAS O. MINE	PAYROLL	February 02, 2023 Payroll Posting			\$216.10
						Check Total	<u>\$216.10</u>
CHECK # DD02815							
001	02/02/23	MARTINA YATES	PAYROLL	February 02, 2023 Payroll Posting			\$288.14
						Check Total	<u>\$288.14</u>
CHECK # DD02816							
001	02/02/23	JOHN S. YATES	PAYROLL	February 02, 2023 Payroll Posting			\$144.07
						Check Total	<u>\$144.07</u>
CHECK # DD02817							
001	02/02/23	DENISE M. LANSER	PAYROLL	February 02, 2023 Payroll Posting			\$299.21
						Check Total	<u>\$299.21</u>
CHECK # DD02818							
001	02/02/23	DANIEL A. NESSELT	PAYROLL	February 02, 2023 Payroll Posting			\$1,955.94
						Check Total	<u>\$1,955.94</u>
CHECK # DD02823							
001	02/16/23	WILLIAM F. KIELY III	PAYROLL	February 16, 2023 Payroll Posting			\$502.13
						Check Total	<u>\$502.13</u>
CHECK # DD02824							
001	02/16/23	THOMAS O. MINE	PAYROLL	February 16, 2023 Payroll Posting			\$216.10
						Check Total	<u>\$216.10</u>
CHECK # DD02825							
001	02/16/23	MARTINA YATES	PAYROLL	February 16, 2023 Payroll Posting			\$288.14
						Check Total	<u>\$288.14</u>
CHECK # DD02826							
001	02/16/23	JOHN S. YATES	PAYROLL	February 16, 2023 Payroll Posting			\$144.07
						Check Total	<u>\$144.07</u>
CHECK # DD02827							
001	02/16/23	DENISE M. LANSER	PAYROLL	February 16, 2023 Payroll Posting			\$265.96
						Check Total	<u>\$265.96</u>
CHECK # DD02828							
001	02/16/23	DANIEL A. NESSELT	PAYROLL	February 16, 2023 Payroll Posting			\$1,975.46
						Check Total	<u>\$1,975.46</u>
						Fund Total	<u>\$68,880.61</u>

Total Checks Paid	\$68,880.61
--------------------------	--------------------

Fourth Order of Business



Work Order
 Work Order Number 00141287
 Created Date 3/8/2023

Account Lake Bernadette CDD
 Contact David Wenck
 Address 5410 Golf Links Blvd
 Zephyrhills, FL 33541

Work Details

Specialist Comments to Customer: All sites treated for march. Sites of note was trash on 33 and algae, algae and bladderwort on 17. Routine shoreline weed treatments applied to every site, wetland wa9 on double eagle was airboated as well for invasive species. Thank you for your buisness contact me any time at james.lafave@solitudelake.com

Prepared By JAMES LAFAVE

Work Order Assets

Asset	Status	Product Work Type
Lake Bernadette Cdd-Lake-ALL	Treated	

Service Parameters

Asset	Product Work Type	Specialist Comments to Customer
Lake Bernadette Cdd-Lake-ALL	TRASH / DEBRIS COLLECTION (IN HOUSE)	
Lake Bernadette Cdd-Lake-ALL	SHORELINE WEED CONTROL	
Lake Bernadette Cdd-Lake-ALL	LAKE WEED CONTROL	
Lake Bernadette Cdd-Lake-ALL	ALGAE CONTROL	
Lake Bernadette Cdd-Lake-ALL		

SOLITUDE

LAKE MANAGEMENT



Lake Bernadette CDD Waterway Inspection Report

Reason for Inspection: Monthly required

Inspection Date: 2023-03-08

Prepared for:

Mr. Mark Vega, District Manager
Inframark
2654 Cypress Ridge Boulevard, Suite #101
Wesley Chapel, Florida 33544

Prepared by:

Nick Margo, Aquatic Biologist

Wesley Chapel Field Office
SOLITUDELAKEMANAGEMENT.COM
888.480.LAKE (5253)

TABLE OF CONTENTS

Pg

SITE ASSESSMENTS

PONDS 13, 16, 17 _____ 3

PONDS 18, 20, 21 _____ 4

PONDS 22, 30, 30A _____ 5

PONDS 32, 33, 34 _____ 6

PONDS 35, 45A, 45B _____ 7

PONDS 46A, 46B, 47 _____ 8

PONDS A, WA9, WA43 _____ 9

PONDS _____

PONDS _____

PONDS _____

PONDS _____

PONDS _____

PONDS _____

PONDS _____

PONDS _____

PONDS _____

PONDS _____

MANAGEMENT/COMMENTS SUMMARY _____ 10 - 11

SITE MAP _____ 12

Site: 13

Comments:

Site looks good

There is still a lot of decay but no noted primrose regrowth.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



March, 2022



February, 2022

Site: 16

Comments:

Site looks good

The site continues to remain in good condition with minimal nuisance species growth, minimal algae and a good mixture of native vegetation.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



March, 2022



February, 2022

Site: 17

Comments:

Site looks good

The water level is receding but a lot of the submersed vegetation and algae from last month is now under control.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



March, 2022



February, 2022

Site: 18

Comments:

Site looks good
The site continues to remain in good condition and free of any algae or nuisance species.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



March, 2022



February, 2022

Site: 20

Comments:

Normal growth observed
There still some torpedograss off the homeowners' shoreline. The rest of the site is in good condition.

Action Required:

Routine maintenance next visit

Target:

Torpedograss



March, 2022



February, 2022

Site: 21

Comments:

Site looks good
The site is still clear of any vegetation and/or debris.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



March, 2022



February, 2022

Site: 22

Comments:

Site looks good
The site is mostly dry with no new growth in the treatment area.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



March, 2022



February, 2022

Site: 30

Comments:

Normal growth observed
As the water level recedes, torpedograss is further filling in exposed basin and will require herbicide application.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



January, 2022



February, 2022

Site: 30A

Comments:

Normal growth observed
The site has some seasonal torpedograss and pennywort along the perimeter, especially the wooded side.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



March, 2022



February, 2022

Site: 32

Comments:

Site looks good

The site continues to remain in good condition with no noted algae or nuisance species.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



February, 2022



March, 2022

Site: 33

Comments:

Site looks good

The site is still in good condition with minimal issues noted and a healthy stand of native, beneficial bulrush.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



March, 2022



February, 2022

Site: 34

Comments:

Site looks good

The site continues to be in good condition with minimal issues affecting the site and good water quality.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



March, 2022



February, 2022

Site: 35

Comments:

Site looks good

The site is in good condition and remains relatively the same as last month.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



March, 2022



February, 2022

Site: 45A

Comments:

Site looks good

The site is starting to go dry but there is no significant new growth or shoreline weeds currently.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



March, 2022



February, 2022

Site: 45B

Comments:

Site looks good

The site remains in good condition with no new nuisance growth noted. There is still some torpedograss decay from a previous treatment.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



March, 2022



February, 2022

Site: 46A

Comments:

Normal growth observed

The site is in overall good condition but has a small amount of primrose regrowth on the wooded side.

Action Required:

Routine maintenance next visit

Target:

Shoreline weeds



March, 2022



February, 2022

Site: 46B

Comments:

Site looks good

The site is still in good condition with no planktonic algae regrowth and some increased native, beneficial bulrush in the shelf area.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



March, 2022



February, 2022

Site: 47

Comments:

Site looks good

The site remains in good condition with minimal issues affecting the site.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



March, 2022



February, 2022

Site: A

Comments:

Normal growth observed

The wooded side still has a significant swath of seasonal, shoreline weeds that will require herbicide application.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



March, 2022



February, 2022

Site: WA9

Comments:

Site looks good

The site was recently treatment for torpedograss and primrose.

Action Required:

Routine maintenance next visit

Target:

Torpedograss



March, 2022



February, 2022

Site: WA43

Comments:

Site looks good

The site is still in good condition with minimal nuisance vegetation and a good diversity of native, beneficial species.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



March, 2022



February, 2022

Site:

Comments:

Action Required:

Target:

Site:

Comments:

Action Required:

Target:

Management Summary

There is no algae going on in any of the sites that were inspected, there were however, some seasonal shoreline weed growth.

Sites 20, 30, 30A, 46A and A. All have some seasonal vegetation. Site 46A only has some primrose cropping up on the wooded side. The other sites have torpedograss and pennywort growing along the entire perimeter and will require herbicide application.

The submersed vegetation in 17 noted last month, now appears under control.

The technicians next visit is scheduled for the 21st of March.

Thank you for choosing SOLitude Lake Management!

Lake Bernadette CDD Waterway Inspection Report

Site	Comments	Target	Action Required
13	Site looks good	Species non-specific	Routine maintenance next visit
16	Site looks good	Species non-specific	Routine maintenance next visit
17	Site looks good	Species non-specific	Routine maintenance next visit
18	Site looks good	Species non-specific	Routine maintenance next visit
20	Normal growth observed	Torpedograss	Routine maintenance next visit
21	Site looks good	Species non-specific	Routine maintenance next visit
22	Site looks good	Species non-specific	Routine maintenance next visit
30	Normal growth observed	Shoreline weeds	Routine maintenance next visit
30A	Normal growth observed	Shoreline weeds	Routine maintenance next visit
32	Site looks good	Species non-specific	Routine maintenance next visit
33	Site looks good	Species non-specific	Routine maintenance next visit
34	Site looks good	Species non-specific	Routine maintenance next visit
35	Site looks good	Species non-specific	Routine maintenance next visit
45A	Site looks good	Species non-specific	Routine maintenance next visit
45B	Site looks good	Species non-specific	Routine maintenance next visit
46A	Normal growth observed	Shoreline weeds	Routine maintenance next visit
46B	Site looks good	Species non-specific	Routine maintenance next visit
47	Site looks good	Species non-specific	Routine maintenance next visit
A	Normal growth observed	Species non-specific	Routine maintenance next visit
WA9	Site looks good	Torpedograss	Routine maintenance next visit
WA43	Site looks good	Species non-specific	Routine maintenance next visit

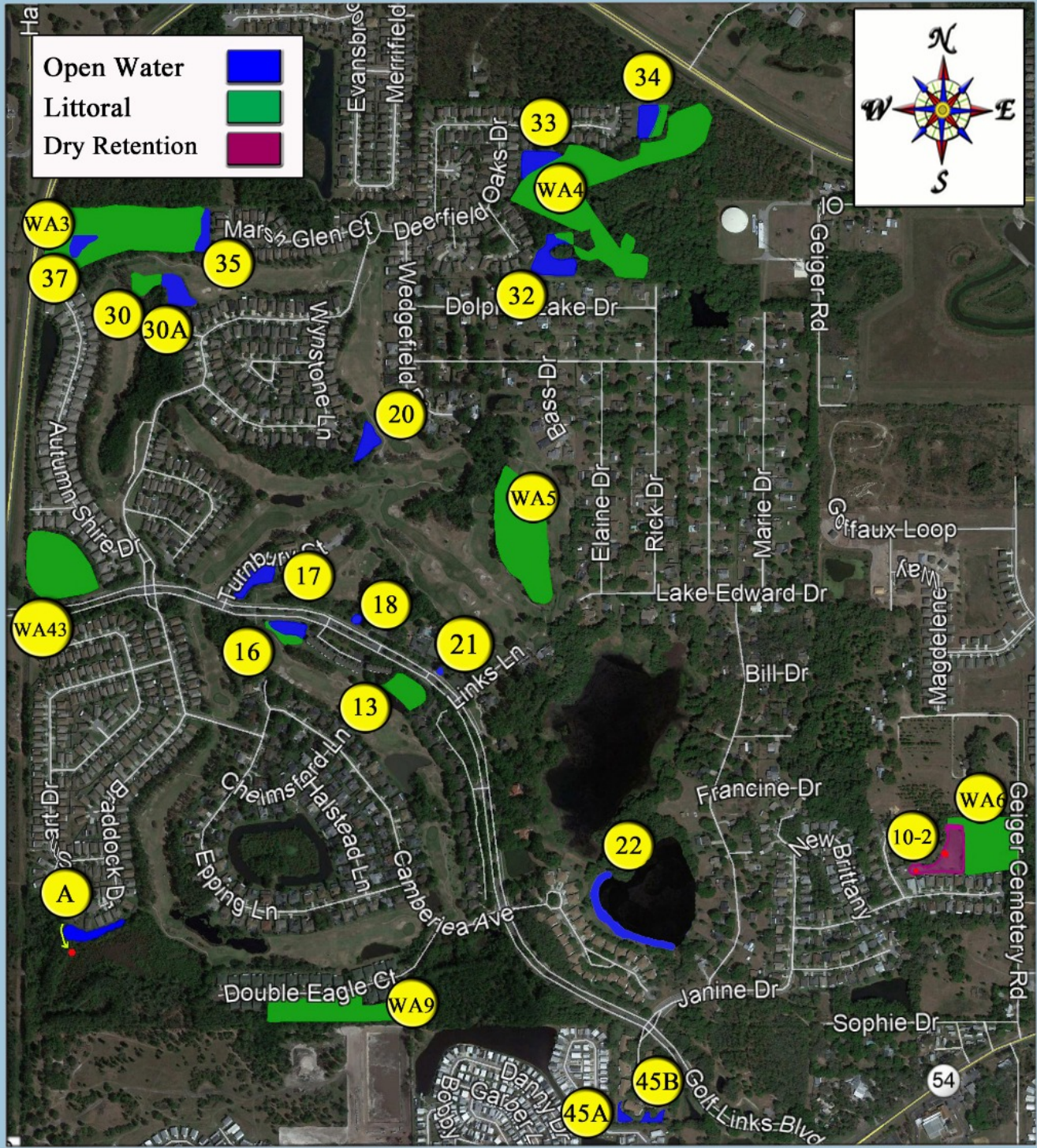


A Renokoi Company
Restoring Balance. Enhancing Beauty.

Lake Bernadette CDD

Zephyrhills, Florida

Call 888.480.LAKE



Seventh Order of Business

7A

LAKE BERNADETTE
Community Development District

Annual Operating Budget

Fiscal Year 2024

Version 1- Proposed Budget

(Printed - 03/21/23 @ 2:00 PM)

Prepared by:



Table of Contents

	<u>Page</u>
<u>OPERATING BUDGET</u>	
General Fund	
Summary of Revenues, Expenditures and Changes in Fund Balances	1 - 3
Budget Narrative	4 - 10
Exhibit A - Allocation of Fund Balances	11 - 12
Exhibit B - Itemization List	13
Road Assessment Funds.....	14 - 15
<u>SUPPORTING BUDGET SCHEDULES</u>	
2024-2023 Non-Ad Valorem Assessment Summary	16

LAKE BERNADETTE
Community Development District

Operating Budget
Fiscal Year 2024

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2024 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2021	FY 2022	BUDGET FY 2023	THRU FEB-2023	MAR- SEP-2023	PROJECTED FY 2023	BUDGET FY 2024
REVENUES							
Interest - Investments	\$ 3,442	\$ 3,123	\$ 4,000	\$ 12,644	\$ 17,702	\$ 30,346	\$ 2,000
Room Rentals	545	543	750	-	-	-	1,000
Interest - Tax Collector	3	1	100	122	-	122	100
Special Assmnts- Tax Collector	783,912	783,912	783,870	717,344	66,526	783,870	783,871
Special Assmnts- Discounts	(27,195)	(28,639)	(31,355)	(28,382)	(1,331)	(29,713)	(31,355)
Other Miscellaneous Revenues	661	2,244	1,250	-	-	-	1,000
Access Cards	46	84	175	14	20	34	50
Amenities Revenue	-	1,307	175	702	983	1,685	175
Insurance Premium Rebate	2,031	-	-	-	-	-	-
Recreation Membership	-	925	500	-	500	500	500
TOTAL REVENUES	763,445	763,500	759,465	702,444	84,399	786,843	757,341
EXPENDITURES							
<i>Administrative</i>							
P/R-Board of Supervisors	11,724	9,877	12,000	4,600	7,400	12,000	12,000
FICA Taxes	826	826	918	352	566	918	918
ProfServ-Engineering	12,308	5,002	12,000	6,503	2,152	8,655	12,000
ProfServ-Legal Services	8,923	925	5,000	-	4,924	4,924	5,000
ProfServ-Mgmt Consulting Serv	57,785	61,000	62,830	26,179	36,651	62,830	62,830
ProfServ-Property Appraiser	150	150	150	-	150	150	150
Professional Fees	-	-	8,400	-	-	-	-
Auditing Services	4,250	4,250	4,250	-	4,250	4,250	4,250
Postage and Freight	281	395	500	127	178	305	500
Insurance - General Liability	16,556	17,682	19,708	9,854	9,854	19,708	21,679
Printing and Binding	641	631	1,000	1	1	2	1,000
Legal Advertising	800	673	300	-	-	-	300
Miscellaneous Services	1,212	2,084	1,600	382	535	917	1,200
Misc-Assessmnt Collection Cost	12,807	12,377	15,677	13,779	1,331	15,110	15,677
Misc-Taxes	2,087	2,180	2,500	2,812	-	2,812	2,500

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2024 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2021	FY 2022	BUDGET FY 2023	THRU FEB-2023	MAR- SEP-2023	PROJECTED FY 2023	BUDGET FY 2024
Misc-Web Hosting	2,364	1,712	1,517	1,835	2,569	4,404	1,552
Office Supplies	-	-	150	-	150	150	150
Annual District Filing Fee	175.00	175.00	175	175	-	175	175
Total Administrative	132,889	119,939	148,675	66,599	70,711	137,310	141,881
Field							
Payroll-General Staff	100,733	101,916	91,207	40,265	50,942	91,207	94,000
FICA Taxes	7,706	7,796	6,977	3,080	3,897	6,977	7,191
Retirement Benefits	-	-	5,635	-	5,635	5,635	5,635
Life and Health Insurance	14,431	21,960	28,379	12,502	15,877	28,379	31,217
Workers' Compensation	4,366	4,383	4,573	2,287	2,286	4,573	4,573
Contracts-Janitorial Services	8,400	8,875	8,100	4,165	5,831	9,996	9,420
Contracts-Security Services	454	537	496	207	290	497	496
Contracts-Landscape	48,300	48,944	52,164	21,735	30,429	52,164	54,772
Contracts-Pools	-	-	-	-	-	-	23,000
Contracts-Ponds	-	-	-	-	-	-	18,576
Contracts-Roving Patrol	12,520	11,080	12,000	3,840	8,160	12,000	12,000
Travel	256	275	600	-	600	600	600
Communication - Telephone	527	700	850	350	490	840	950
Utility - Cable TV Billing	2,140	2,381	2,200	947	1,326	2,273	2,200
Electricity - General	13,710	22,766	16,000	7,123	9,972	17,095	22,000
Electricity - Streetlighting	34,863	38,213	43,000	16,363	22,908	39,271	49,000
Utility - Water	10,854	11,041	10,000	6,555	9,177	15,732	16,000
Utility - Gas	7,144	7,557	11,000	3,735	800	4,535	5,000
Utility - Refuse Removal	408	826	500	448	627	1,075	1,100
R&M-Air Conditioning	6,485	1,760	500	99	139	238	500
R&M-Buildings	4,520	3,524	3,300	2,440	3,416	5,856	3,300
R&M-Equipment	15,327	9,289	25,000	7,231	10,123	17,354	18,000
R&M-Other Landscape	14,226	12,075	15,000	13,744	5,000	18,744	15,000
R&M-Irrigation	1,073	13,236	7,500	3,374	482	3,856	7,500

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2024 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2021	FY 2022	BUDGET	THRU	MAR-	PROJECTED	BUDGET
			FY 2023	FEB-2023	SEP-2023	FY 2023	FY 2024
R&M-Lake	18,576	18,576	18,576	7,740	10,836	18,576	-
R&M-Pest Control	771	2,419	2,500	1,164	1,630	2,794	1,600
R&M-Pools	26,689	40,962	23,000	14,146	19,804	33,950	-
R&M-Wetland Monitoring	-	-	5,000	-	5,000	5,000	5,000
R&M-Fitness Equipment	802	-	5,000	350	4,650	5,000	5,000
R&M-Fitness Center	-	1,294	-	-	-	-	-
R&M-Pressure Washing	8,557	3,800	5,000	11,623	1,000	12,623	5,000
Road/Sidewalk Maintenance	6,227	2,350	5,000	5,086	1,500	6,586	7,000
Miscellaneous Services	3,929	7,959	7,000	1,471	2,059	3,530	7,000
Misc-News Letters	250	350	1,500	-	-	-	-
Misc-Contingency	235	1,477	5,300	946	4,354	5,300	1,500
Office Supplies	2,941	3,919	5,000	326	456	782	5,000
Cleaning Supplies	1,999	3,694	4,500	1,409	1,973	3,382	4,500
Op Supplies - Uniforms	-	571	600	-	-	-	600
Subscriptions and Memberships	2,720	3,882	3,500	1,131	1,583	2,714	3,500
Capital Outlay	-	11,617	90,000	21,578	68,422	90,000	83,393
Reserve	-	-	84,338	47,001	37,337	84,338	84,338
Reserve - Clubhouse/Cabana	10,820	24,980	-	-	-	-	-
Reserve - Court Amenities	1,588	7,825	-	-	-	-	-
Reserve-Lake Embankm/Drainage	7,430	16,950	-	-	-	-	-
Total Field	401,977	481,759	610,795	264,461	349,012	613,473	615,460
TOTAL EXPENDITURES	534,866	601,698	759,470	331,060	419,723	750,783	757,341
Excess (deficiency) of revenues							
Over (under) expenditures	228,579	161,802	(5)	371,384	(335,323)	36,061	-
Net change in fund balance	228,579	161,802	(5)	371,384	(335,323)	36,061	-
FUND BALANCE, BEGINNING	1,215,078	1,443,657	1,605,459	1,605,459	-	1,605,459	1,641,520
FUND BALANCE, ENDING	\$ 1,443,657	\$ 1,605,459	\$ 1,605,457	\$ 1,976,843	\$ (335,323)	\$ 1,641,520	\$ 1,641,520

Budget Narrative
Fiscal Year 2024

REVENUES

Interest-Investments

The District earns interest on the monthly average collected balance for their operating accounts.

Room Rentals

The District receives fees for clubhouse rentals.

Interest Tax Collector

Interest received from Pasco County Tax Collector.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Other Miscellaneous Revenue

Other revenues not included within another budgeted line item.

Access Cards

The District receives fees for pool access cards and keys.

Amenities Revenue

Revenue associated with Clubhouse or pool activities.

Recreation Membership

The District receives fees for non-resident memberships.

Budget Narrative
Fiscal Year 2024

EXPENDITURES

Administrative

P/R-Board of Supervisors

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance. The amount for the Fiscal Year is based upon supervisors attending all the meetings.

FICA Taxes

Payroll taxes for supervisor salaries are calculated as 7.65% of payroll.

Professional Services-Engineering

The District's engineer provides general engineering services to the District, i.e., attendance and preparation for monthly board meetings when requested, review of invoices, and other specifically requested assignments.

Professional Services-Legal Services

The District's Attorney provides general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research as directed or requested by the Board of Supervisors and the District Manager.

Professional Services-Management Consulting Services

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

Professional Services-Property Appraiser

The Property Appraiser provides the District with a listing of the legal description of each property parcel within the District boundaries, and the names and addresses of the owners of such property. The District reimburses the Property Appraiser for necessary administrative costs incurred to provide this service. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The budgeted amount for property appraiser costs is based on a flat fee of \$150.

Professional Fees

This includes the cost for project management.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees from an existing engagement letter.

LAKE BERNADETTE

Community Development District

*General Fund***Budget Narrative**
Fiscal Year 2024**EXPENDITURES – Administrative (continued)****Postage and Freight**

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Insurance

The District's General Liability Coverage, Cyber Liability Coverage, Property Coverage & Public Officials Liability Insurance policy is with Florida Municipal Insurance Trust. They specialize in providing insurance coverage to governmental agencies. The budgeted amount allows for a projected increase in the premium.

Printing and Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

Miscellaneous Services

This includes Tech labor and other miscellaneous expenses that are not included in another budgeted line item.

Miscellaneous-Assessment Collection Costs

The District reimburses the Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budgeted amount for collection costs was based on a maximum of 2% of the anticipated assessment collections.

Miscellaneous-Taxes

This includes stormwater fees.

Miscellaneous-Web Hosting

This includes website maintenance.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Community Affairs.

LAKE BERNADETTE

Community Development District

General Fund

Budget Narrative
Fiscal Year 2024**Field****Payroll-General Staff**

Payroll for employees utilized in the field for operations and maintenance of District assets.

FICA Taxes

Payroll taxes for employees.

Retirement Plan

Retirement Plan for Dan Nessel.

Life and Health Insurance

Insurance for Dan Nessel.

Workers' Compensation

Workers' compensation for employees.

Contracts-Janitorial Services

Expenses incurred for cleaning services for the District.

Contracts-Security Service

Expenses incurred for security services for the District.

Contracts-Landscape

The District currently has a contract with a landscape firm to provide landscaping services for the District

Contracts-Pools

The District will contract with a pool maintenance company to ensure the proper operations and maintenance of the swimming pools.

Contract-Ponds

This District will contract with a company for the repairs and maintenance of the ponds to ensure proper flow and function of the storm water system.

Contracts-Roving Patrol

Expenses incurred for roving patrols for the District

Travel

Reimbursement for mileage of field services personnel.

Budget Narrative
Fiscal Year 2024

EXPENDITURES - Field (continued)

Communication-Telephone

Telephone charges incurred by the district.

Utility-Cable TV Billing

Cable TV usage for District.

Electricity-General

Electricity usage for District facilities and assets.

Electricity-Streetlighting

Streetlighting usage for District facilities and assets.

Utility-Water

Water irrigation usage for District facilities and assets.

Utility-Gas

Gas usage for District facilities and assets.

Utility-Refuse Removal

Refuse removal for District facilities.

R&M-Air Conditioning

The District periodically implements needed repairs to ensure maintenance of the air conditioning system.

R&M-Buildings

The District periodically implements needed repairs to ensure maintenance of the District buildings.

R&M-Equipment

The District periodically implements needed repairs to ensure maintenance of the District equipment.

R&M-Other Landscape

The District periodically adds items to enhance the landscape.

R&M-Irrigation

The District periodically implements needed repairs to ensure maintenance of the irrigation system.

Budget Narrative
Fiscal Year 2024

EXPENDITURES - Field (continued)

R&M-Pest Control

This includes periodic application of pesticides to District facilities to ensure a pest free, safe and healthy environment.

R&M-Wetland Monitoring

Expenses incurred for Wetland Monitoring and for needed maintenance.

R&M-Fitness Equipment

The District periodically implements needed repairs to ensure maintenance of the fitness equipment by Coastal Fitness

R&M-Pressure Washing

Expenses incurred for Pressure cleaning of the district.

Road / Sidewalk Maintenance

Includes all costs associated with maintenance of the roads and sidewalks within the District.

Miscellaneous Services

The District will utilize contingency funds as needed for unforeseen and/or emergency expenditures.

Miscellaneous Newsletters

Newsletter costs for the CDD members.

Miscellaneous Contingency

May include costs associated with special events and any other items not budgeted for within another line item.

Office Supplies

The District will provide necessary consumable supplies to operate District facilities.

Cleaning Supplies

The District will provide necessary consumable cleaning supplies to operate District facilities.

Operating Supplies-Uniforms

The District will provide uniforms for clubhouse staff.

Subscriptions and Memberships

Expenses include data plans, Window patches and antivirus software and Google for business email accounts.

Budget Narrative
Fiscal Year 2024

EXPENDITURES - Field (continued)

Capital Outlay

The District will replace existing equipment or purchase new equipment for District facilities.

Reserve

The District will set aside funds to ensure repair and/or replacement of items within the district.

Exhibit "A"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Anticipated Fund Balance-Fiscal Year 2024	\$ 1,641,520
Net Change in Fund Balance-Fiscal Year 2024	0
Reserves-Fiscal Year 2024 Additions	-
Total Funds Available (Estimated) - 09/30/2024	1,641,520

ALLOCATION OF AVAILABLE FUNDS

Nonspendable Fund Balance

Deposits	835
Subtotal	<u>835</u>

Assigned Fund Balance

Operating Reserve - First Quarter Operating Capital	189,335	⁽¹⁾
Reserves - (prior years)	-	
FY 2023 Expenses	47,001	
FY 2023 Budget	84,338	
FY 2024 Budget	84,338	<u>215,677</u>
Reserves - Clubhouse/Cabana (prior years)	35,576	⁽²⁾
FY 2024 Budget	-	<u>35,576</u>
Reserves - Court Amenities (prior years)	15,717	⁽²⁾
FY 2024 Budget	-	<u>15,717</u>
Reserves - Lake Embank/Drainage (prior years)	59,517	⁽²⁾
FY 2024 Budget	-	<u>59,517</u>

LAKE BERNADETTE

Community Development District

Reserves - Roadways (prior years)	44,693 ⁽²⁾	
FY 2024 Budget	-	44,693
Reserves - Swimming Pools (prior years)	95,347 ⁽²⁾	
FY 2024 Budget	-	95,347
	Subtotal	655,862
Total Allocation of Available Funds		656,697
Total Unassigned (undesignated) Cash		\$ 984,823

Notes

- (1) Represents approximately 3 months of operating expenditures
- (2) Approved per Board Motion which includes FY 2022 expenses.

LAKE BERNADETTE

Community Development District

Double Eagle Court Road Fund

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2024 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2021	FY 2022	BUDGET	THRU	MAR-	PROJECTED	BUDGET
			FY 2023	FEB-2023	SEP-2023	FY 2023	FY 2024
REVENUES							
Special Assmnts- Tax Collector	\$ 4,108	\$ 4,108	\$ 4,116	\$ 3,759	357	4,116	4,116
Special Assmnts- Discounts	(143)	(150)	(165)	(149)	-	(149)	(165)
TOTAL REVENUES	3,965	3,958	3,951	3,610	357	3,967	3,951
EXPENDITURES							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	67	65	82	72	7	79	82
Total Administrative	67	65	82	72	7	79	82
TOTAL EXPENDITURES	67	65	82	72	7	79	82
Excess (deficiency) of revenues							
Over (under) expenditures	3,898	3,893	3,869	3,538	350	3,888	3,869
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	-	-	3,869	-	-	-	3,869
TOTAL OTHER SOURCES (USES)	-	-	3,869	-	-	-	3,869
Net change in fund balance	3,898	3,893	3,869	3,538	350	3,888	3,869
FUND BALANCE, BEGINNING	11,696	15,594	19,487	19,487	-	19,487	23,375
FUND BALANCE, ENDING	\$ 15,594	\$ 19,487	\$ 23,356	\$ 23,025	\$ 350	\$ 23,375	\$ 27,244

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2024 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2021	ACTUAL FY 2022	ADOPTED BUDGET FY 2023	ACTUAL THRU FEB-2023	PROJECTED MAR- SEP-2023	TOTAL PROJECTED FY 2023	ANNUAL BUDGET FY 2024
REVENUES							
Special Assmnts- Tax Collector	\$ 1,896	\$ 1,896	\$ 1,932	\$ 1,735	\$ 197	\$ 1,932	\$ 1,932
Special Assmnts- Discounts	(66)	(69)	(77)	(69)	-	(69)	(77)
TOTAL REVENUES	1,830	1,827	1,855	1,666	197	1,863	1,855
EXPENDITURES							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	31	30	39	33	4	37	39
Total Administrative	31	30	39	33	4	37	39
TOTAL EXPENDITURES	31	30	39	33	4	37	39
Excess (deficiency) of revenues							
Over (under) expenditures	1,799	1,797	1,816	1,633	193	1,826	1,816
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	-	-	1,816	-	-	-	1,816
TOTAL OTHER SOURCES (USES)	-	-	1,816	-	-	-	1,816
Net change in fund balance	1,799	1,797	1,816	1,633	193	1,826	1,816
FUND BALANCE, BEGINNING	6,408	8,207	10,004	10,004	-	10,004	11,830
FUND BALANCE, ENDING	\$ 8,207	\$ 10,004	\$ 11,820	\$ 11,637	\$ 193	\$ 11,830	\$ 13,646

LAKE BERNADETTE
Community Development District

Supporting Budget Schedules
Fiscal Year 2024

Comparison of Assessment Rates
Fiscal Year 2024 vs. Fiscal Year 2023

Product	General Fund 001 (O&M)			General Fund 002 (O&M)			General Fund 003 (O&M)			Total Assessments per Unit			Units
	FY 2024	FY 2023	Percent Change	FY 2024	FY 2023	Percent Change	FY 2024	FY 2023	Percent Change	FY 2024	FY 2023	Percent Change	
Double Eagle Court	\$875.83	\$875.83	0.0%	\$98.00	\$98.00	0%	\$0.00	\$0.00	n/a	\$973.83	\$973.83	0.0%	42
Janine Drive	\$875.83	\$875.83	0.0%	\$0.00	\$0.00	n/a	\$69.00	\$69.00	0%	\$944.83	\$944.82	0.0%	28
All Remaining Neighborhoods	\$875.83	\$875.83	0.0%	\$0.00	\$0.00	n/a	\$0.00	\$0.00	n/a	\$875.83	\$875.83	0.0%	825
													895

7B.

Lake Bernadette CDD 5 Year Capital Outlay Plan revised 2022-10-03

Budget FY2020

Clubhouse remodel of 2019	\$131,764.00
---------------------------	--------------

Budget FY2021

Cabana Pool Remodel	\$28,603.06
Clubhouse/Event Room Furniture	\$3,588.86
Movies on Lawn	\$600.00

Budget FY2022

Park Benches	\$2,027.67
--------------	------------

Budget FY2023

Capital Outlay	\$90,000.00
-----------------------	-------------

Unassigned Cash

Lake Bernadette CDD Eiland Monument Update Project	\$25,000.00
--	-------------

Reserve

Mill & Resurface Cabana Parking Lot and Links Lane	\$62,000.00
--	-------------

Budget FY2024

Capital Outlay	TBD
-----------------------	-----

Solar Power for Clubhouse	\$80,000.00
---------------------------	-------------

Solar Electricity Cabana Pool	\$35,972.00
-------------------------------	-------------

Budget FY2025

Capital Outlay	TBD
-----------------------	-----

Stormwater Management/Pond Projects	\$126,000.00
-------------------------------------	--------------

Eighth Order of Business

CDD Meeting Topics of Discussion

Lake Bernadette Community Center

March 28th ,2023

Upcoming Events:

1. Got Lobstah March 19th 3-6pm
2. Cdd meeting March 28th 6:00pm
3. Spring Yard Sale March 25th 8-2pm
4. Easter egg hunt April 15th 6:00pm
5. Tennis lessons start April 15th

Upcoming Projects:

- 1 Clubhouse parking lot stripe seal (March 2023) curbing repairs/ entry drain issue , estimate by ACPLM ADA upgrades to clubhouse parking lot
2. Erosion work at clubhouse starting late March (Site Masters)
3. Anchor new pickleball park bench
4. Cleaning pond 30B structure/ erosion/ pipe clearing (Site Masters)
5. Power wash main pool deck , pvc fencing main pool
6. 3 ac repair quotes for gym area cooling issue

Completed projects/ tasks

1. Purchased new park bench for Pickleball court
2. Cleaned Eiland entrance , sand/ bolts/ glass/ car parts /trash etc
3. Installed 2 new pool umbrellas at Cabana pool deck
4. New 4HP circulation pump/motor installed at Main pool
5. 5 new resident homeowners registered
6. 4 new renters registered
7. Removed 3 dead Christmas trees dumped off Prairie Ridge Way
8. Pressure washed clubhouse entry / front door
9. 13 access cards replaced.
10. Replaced broken towel dispenser in gym
11. Replaced broken battery powered / vacuum in office
12. Replaced AED battery and electrodes 2 pk

8A



Bri-Tech
Heating & Cooling LLC

We service all makes & models
sales & Installation available.

Statewide
HVAC Contractor
Licensed & Insured
CAC1818952
Authorized Trane Dealer

Steve Bingham
Operations Manager

Call: 813-312-0330
Office: 727-255-1188 • 813-713-2691
stevebritech8@gmail.com
www.BriTechHVACFlorida.com



Serving The Tampa Bay Area

AttnDan Nessel to remove two evaporator coils clean and
reinstall coils \$750.00 ea \$1500.00 total includes cleaning
the drains maintenance on the third system since where
there thank you Stephen Bingham Britech heating and air

External

Spam

8B



ESTIMATE	#341
TOTAL	\$875.00

Franks Air Conditioning & Heating LLC,

5410 Golf Links Blvd
Zephyrhills, FL 33541

☎ (813) 788-7690
✉ info@lakebernadette.org

CONTACT US

37812 FL-54
Zephyrhills, FL 33542

☎ (813) 804-2665
✉ frankscooling@gmail.com

ESTIMATE

Services	amount
Estimate on duct work	
12in Flex Price is pre run	\$450.00
3 repairs to duct	\$175.00
Duct box and collar repair and side box rebuild	\$250.00
	Services subtotal: \$875.00
	Subtotal \$875.00
Total	\$875.00

Thank you for your business. After 30 days a 2% service charge will be added monthly to all unpaid balances over 30 days.

We offer Financing.

8C



**CUSTOM AIR CONDITIONING
& AIR QUALITY, LLC**

Custom AC & Air Quality, LLC

Lake Bernadette
5410 Golf Links Blvd
Zephyrhills, FL 33541

☎ (813) 788-7690
✉ info@lakebernadette.org

Agenda Page 76	
ESTIMATE	#4203
ESTIMATE DATE	Mar 17, 2023
TOTAL	\$5,908.32

CONTACT US

5034 Mission Square lane
Zephyrhills, FL 33542

☎ (813) 255-6221
✉ officegroup@customacquality.com

ESTIMATE

Services	qty	unit price	amount
24000 - 1 Head 17 Seer Heat Pump 2 Ton Includes: Condenser on Wall Stand or Slab w/Straps, Wall Mounted Air Handler, Copper Lines w/Low Voltage Wiring, Line Cover, Remote Thermostat, 10Years Parts and 1 Year Labor Warranty	1.0	\$5,058.32	\$5,058.32
Electrical Run new 240 volt circuit	1.0	\$850.00	\$850.00

Services subtotal: \$5,908.32

Subtotal	\$5,908.32
Tax (TAX 7%)	\$0.00
Total	\$5,908.32

Us here at Custom AC & Air Quality, appreciate your business!

8D



March 1, 2023

Proposal #15024223

Contact

Tonja Stewart
Phone 813 223-9500
tonja.stewart@stantec.com

Customer

Lake Bernadette CDD
c/o Inframark
2654 Cypress Ridge Boulevard
Wesley Chapel, Florida 33544

Job

Lake Bernadette
5430 Links Lane
Zephyrhills, Florida 33541

PROPERTY IMPROVEMENTS

**Asphalt Repairs
772 square feet / 86 square yards**

Scope of work:

1. Secure job site for safety of crew and public with barricades and/or cones.
2. Saw cut and/or mill and remove the asphalt as required from 8 areas totaling approximately 772 square feet.
3. Haul asphalt removals from the job site.
4. Pre-base all low or rough areas with asphalt.
5. Patch using Type S-3 hot mix asphalt to a compacted 1.5" in 8 areas totaling approximately 772 square yards.
6. Clean up the job site.

ADA Improvements

Scope of work:

1. Blackout two ADA parking stalls and 2 standard white stalls per site plan.
2. Layout and line stripe using DOT approved latex paint 2 ADA parking stalls, 2 standard white parking stalls, and 1 new white crosswalk.
3. Reposition car stops in the new parking configuration and install 2 new ADA signs and posts.
4. Remove and dispose of 1 car stop.
5. Demo 1 damaged concrete sidewalk totaling approximately 40' x 5'.
6. In a separate area, saw cut a straight edge at the edge of the pavement and remove dirt and grass to a depth of approximately 4" in an area approximately 50' x 5'.
7. Haul debris from site.
8. Prep area, set forms in 2 areas and pour 4" concrete sidewalk totaling approximately 475 square feet using 3,000 PSI concrete reinforced with commercial fiber mesh.
9. Apply a broom finish and apply control joints as required.



Office: 813.633.0548
Fax: 813.634.2686



www.acplm.net



2010 S 51st Street,
Tampa, FL 33619



March 1, 2023

Proposal #15024223

Contact

Tonja Stewart
Phone 813 223-9500
tonja.stewart@stantec.com

Customer

Lake Bernadette CDD
c/o Inframark
2654 Cypress Ridge Boulevard
Wesley Chapel, Florida 33544

Job

Lake Bernadette
5430 Links Lane
Zephyrhills, Florida 33541

PROPERTY IMPROVEMENTS

Notes:

- *DUE TO THE CRITICAL NATURE OF ESCALATING MATERIAL COSTS, MATERIAL PRICES ARE SUBJECT TO POTENTIAL MONTHLY, WEEKLY OR DAILY CHANGES. SHOULD THIS SITUATION ARISE, ACPLM WILL PROVIDE DOCUMENTATION OF MATERIAL ADJUSTMENT(S). A BILLABLE CHANGE ORDER MAY BE REQUIRED DUE TO THESE CHANGES.
- *PRICE IS GOOD ONLY IF ACPLM HAS FULL AND UNRESTRICTED ACCESS TO THE WORK AREA TO INCLUDE A STAGING AREA FOR THE DURATION OF THE PROJECT. NOT HAVING FULL AND UNRESTRICTED ACCESS TO THE WORK AREA TO INCLUDE A STAGING AREA FOR THE DURATION OF THE PROJECT CAN RESULT IN ADDITIONAL WORK AND/OR MOBILIZATIONS WHICH SHALL BE AN EXTRA COST TO BE PAID BY THE CUSTOMER.
- *WORK TO BE DONE ON WEEKDAYS IN DAYLIGHT HOURS.
- *WORK TO BE DONE IN ONE MOBILIZATION, WHICH COVERS THE DURATION AND COMPLETION OF THE PROJECT. IF ADDITIONAL MOBILIZATIONS ARE REQUESTED BY THE CUSTOMER THE ADDITIONAL MOBILIZATIONS WILL BE AN EXTRA CHARGE. ALL WORK TO BE COMPLETED CONCURRENTLY FOR PRICING TO BE HONORED.
- *PROPOSAL DOES NOT INCLUDE TESTING, LANE CLOSURE, M.O.T., FLAGMEN, IMPACT FEES, SURVEYING, AS-BUILTS, EROSION CONTROL, PRIMING/SANDING, TACK, THERMOPLASTIC PAINT, SHOP DRAWINGS AND ENGINEERING. ANY ADDITIONAL WORK REQUIRED BY ANY ADDITIONAL ITEMS, WILL BE AN EXTRA COST TO BE PAID BY THE CUSTOMER.
- *ACPLM IS NOT RESPONSIBLE FOR DAMAGE TO UNDERGROUND UTILITIES TO INCLUDE PUBLIC UTILITIES AND PRIVATE UTILITIES SUCH AS, BUT NOT LIMITED TO, IRRIGATION, PHONE AND CABLE LINES. ANY ADDITIONAL WORK REQUIRED BY ANY ADDITIONAL OF THESE TYPE OF ITEMS, WILL BE AN EXTRA COST TO BE PAID BY THE CUSTOMER.
- *PRICE DOES NOT INCLUDE ANY FILL DIRT. IF REQUIRED FILL DIRT CAN BE PROVIDED AND INSTALLED UPON ACCEPTANCE OF A CHANGE ORDER.
- *PRICE DOES NOT INCLUDE ANYTHING NOT SPECIFIED IN THE ABOVE SCOPE OF WORK.
- *PROPOSAL DOES NOT INCLUDE IRRIGATION LINES, SPRINKLER HEADS, SOD, NOR LANDSCAPING. EVERY EFFORT WILL BE MADE NOT DAMAGE THESE ITEMS. HOWEVER, DUE TO THE NATURE OF THIS TYPE OF WORK AND THE DAMAGE ALREADY CAUSED BY THE ROOTS, SOME DAMAGE MAY OCCUR IN ORDER TO MAKE THE NECESSARY REPAIRS. ANY ADDITIONAL WORK REQUIRED BY ANY ADDITIONAL ITEMS, WILL BE AN EXTRA COST TO BE PAID BY THE CUSTOMER. IF WORK IS APPROVED, IT IS RECOMMENDED THE LANDSCAPING COMPANY IS MADE AWARE AND ON STAND BY.



Office: 813.633.0548
Fax: 813.634.2686



www.acplm.net



2010 S 51st Street,
Tampa, FL 33619



March 1, 2023

Proposal #15024223

Contact

Tonja Stewart
Phone 813 223-9500
tonja.stewart@stantec.com

Customer

Lake Bernadette CDD
c/o Inframark
2654 Cypress Ridge Boulevard
Wesley Chapel, Florida 33544

Job

Lake Bernadette
5430 Links Lane
Zephyrhills, Florida 33541

PROPERTY IMPROVEMENTS

Notes continued:

- *DUE TO THE NATURE AND SCOPE OF THIS WORK, THE LOCATION OF THIS WORK, THE MATERIAL, TRUCKING AND EQUIPMENT NECESSARY TO PERFORM THIS WORK, ACPLM MAY CAUSE SCUFFING AND ADVERSELY AFFECT THE AESTHETICS OF THE PAVEMENT IN AND AROUND THE WORK AREAS. ALTHOUGH EVERY EFFORT WILL BE MADE TO MINIMIZE ANY AND ALL AFFECTS, ACPLM CANNOT GUARANTEE AGAINST THEM. ADDITIONAL WORK REQUIRED BY ANY OF THESE TYPE OF ITEMS WILL BE AN EXTRA COST TO BE PAID BY THE CUSTOMER.
- *CONCRETE THICKER THAN 4" WILL BE BROUGHT TO MANAGEMENT'S ATTENTION FOR A CHANGE ORDER TO COMPENSATE FOR THE EXTRA LABOR, TRUCKING AND MATERIAL REQUIRED TO COMPLETE THE WORK.
- *ADDITIONAL CONCRETE USED FOR LEVELING LOW AREAS IS NOT INCLUDED INTO THE PROPOSAL AMOUNT. OVERAGES ON CONCRETE DUE TO LEVELING OF LOW AREAS WILL BE BILLED TO CUSTOMER AND PAID FOR AT THE UNIT PRICE OF \$535.00 PER LEVELING CUBIC YARD.
- *NOT INCLUDED IN THIS PROPOSAL ARE PLANT OPENING FEES. IF NECESSARY, THIS ADDITIONAL ITEM WILL BE AN EXTRA COST TO BE PAID BY THE CUSTOMER.
- *NOT INCLUDED IN THE ABOVE SCOPE OF WORK IS ANY SELECT FILL MATERIAL.
- *IN ORDER TO ENSURE PROPER CURE TIME AND AVOID IMPRESSIONS IN THE NEWLY POURED CONCRETE RESULTING FROM PEDESTRIAN, BIKE, SHOPPING CART, VENDOR, ETC. TRAFFIC, NEWLY POURED AREAS OF CONCRETE WILL BE CORDONED OFF FOR A MINIMUM OF 24 HOURS. IF ACPLM IS NOT PERMITTED TO CORDON OFF NEWLY POURED CONCRETE AREAS, ACPLM IS NOT RESPONSIBLE FOR ANY IMPRESSIONS IN THE NEW CONCRETE AND A CHANGE ORDER WILL BE REQUIRED TO FIX DAMAGED AREAS.
- *CONCRETE SAW CUTTING WILL CAUSE DUST TO ACCUMULATE IN THE AIR AND WIND MAY CAUSE THE DUST TO SETTLE ON NEARBY PARKED CARS AND BUILDING STRUCTURE.
- *CONCRETE WORK DOES NOT INCLUDE THE FOLLOWING: ZIP STRIP, REBAR, STRUCTURAL FOOTERS, COLUMNS OR RETAINING WALLS. ANY ADDITIONAL WORK REQUIRED BY ANY ADDITIONAL OF THESE TYPE OF ITEMS, WILL BE AN EXTRA COST TO BE PAID BY THE CUSTOMER.



Office: 813.633.0548
Fax: 813.634.2686



www.acplm.net



2010 S 51st Street,
Tampa, FL 33619



March 1, 2023

Proposal #15024223

Contact

Tonja Stewart
Phone 813 223-9500
tonja.stewart@stantec.com

Customer

Lake Bernadette CDD
c/o Inframark
2654 Cypress Ridge Boulevard
Wesley Chapel, Florida 33544

Job

Lake Bernadette
5430 Links Lane
Zephyrhills, Florida 33541

PROPERTY IMPROVEMENTS

Notes continued:

- *ANY TYPE OF LANDSCAPING, CONSTRUCTION, RENOVATION, RESTORATION, REMODEL, OR REPAIRS DONE TO THE BUILDING OR THE PARKING LOT AFTER THE PROPOSED WORK IS COMPLETE CAN CAUSE DAMAGE TO THE NEW PRODUCT. THE PROPOSED WORK SHOULD BE THE LAST SERVICE PROVIDED IN THESE TYPES OF SITUATIONS. ADDITIONAL WORK REQUIRED BY ANY OF THESE TYPES OF ITEMS WILL BE AN EXTRA COST TO BE PAID BY THE CUSTOMER.
- *BECAUSE OF THE POTENTIAL FOR FLEXING OF THE SUB BASE IN THE FLORIDA REGION, NEW CONCRETE MAY EXPERIENCE PREMATURE CRACKING AT ANY POINT AFTER CURING BEYOND OUR CONTROL. PREMATURE CRACKING IS NOT REFLECTIVE OF POOR QUALITY OF MATERIAL OR INFERIOR WORKMANSHIP.
- *THIS CONTRACTOR IS NOT RESPONSIBLE FOR ANY PERSONS WHO WRITES OR DRAWS IN THE NEW CONCRETE DURING THE CONCRETES CURING TIME. A CHANGE ORDER WILL BE REQUIRED TO FIX DAMAGED AREAS CAUSED BY VANDALISM.
- *ASPHALT THAT IS REQUIRED TO COME UP THICKER THAN 1.5" WILL BE BROUGHT TO MANAGEMENT'S ATTENTION FOR A CHANGE ORDER TO COMPENSATE FOR THE EXTRA LABOR, TRUCKING AND MATERIAL REQUIRED TO COMPLETE THE WORK.
- *ADDITIONAL ASPHALT USED FOR LEVELING LOW AREAS IS NOT INCLUDED INTO THE PROPOSAL AMOUNT. OVERAGES ON ASPHALT DUE TO LEVELING OF LOW AREAS WILL BE BILLED TO CUSTOMER AND PAID FOR AT THE UNIT PRICE OF \$540.00 PER LEVELING TON.
- *ASPHALT PLACED BY HAND WILL HAVE A DIFFERENT TEXTURE AND APPEARANCE THAN MECHANICALLY LAID ASPHALT. THIS WILL BE MOST VISIBLE WITH ASPHALT PATCHING, AROUND CARPORT POSTS, UP AGAINST WALLS, ETC.
- *ACPLM CANNOT BE HELD RESPONSIBLE FOR REFLECTIVE CRACKING OF ASPHALT DUE TO EXISTING CRACKS.
- *NEW ASPHALT IS SUSCEPTIBLE TO SCUFFING AND MARKS UNTIL IT HAS PROPERLY CURED.
- *DUE TO THE ELEVATIONS IN THE EXISTING WORK AREA, IT CANNOT BE GUARANTEED THAT STANDING WATER WILL BE 100% ELIMINATED. THIS WORK WILL NOT CORRECT ANY EXISTING DRAINAGE PROBLEMS ON SITE. SLOPES WITH LESS THAN ¼ OF AN INCH OF FALL PER FOOT ARE CONSIDERED FLAT AND ACPLM WITH NOT BE RESPONSIBLE FOR PONDING OF WATER.



Office: 813.633.0548
Fax: 813.634.2686



www.acplm.net



2010 S 51st Street,
Tampa, FL 33619



March 1, 2023

Proposal #15024223

Contact

Tonja Stewart
Phone 813 223-9500
tonja.stewart@stantec.com

Customer

Lake Bernadette CDD
c/o Inframark
2654 Cypress Ridge Boulevard
Wesley Chapel, Florida 33544

Job

Lake Bernadette
5430 Links Lane
Zephyrhills, Florida 33541

PROPERTY IMPROVEMENTS

Notes continued:

- *THE ASPHALT IN THIS PROPOSAL IS RECYCLED MIX AT 110 Lb. YIELD, UNLESS OTHERWISE NOTED.
- *MATERIAL ACCEPTANCE IS BASED UPON MATERIAL LAB RESULTS FROM ASPHALT SUPPLIER.
- *PRIOR TO PAVING, A COPY OF THE ASPHALT SPECIFICATIONS, RESULTS OF BASE DENSITY TESTS WILL BE REQUIRED, OTHERWISE ANY SPECIFIC ASPHALT DENSITY REQUIREMENTS ARE WAIVED.
- *IF PROBLEMS WITH THE BASE ARE DISCOVERED DURING ASPHALT REMOVAL AND PAVING OPERATIONS, E.G. INSUFFICIENT BASE, CONTAMINATED BASE, WATER SATURATED BASE FROM UNDERGROUND WATER, AND/OR CLAY IN THE SUBGRADE, ETC., IT WILL BE BROUGHT TO MANAGEMENT'S ATTENTION FOR A CHANGE ORDER BEFORE WORK PROCEEDS.
- *IT IS THE CUSTOMER'S RESPONSIBILITY TO HAVE A TOWING COMPANY ON SITE AND AVAILABLE FOR TOWING VEHICLES OBSTRUCTING THE JOB SITE. IF VEHICLES CANNOT BE MOVED IN A TIMELY MANNER, WE WILL NEED TO RESCHEDULE THE WORK AND A CHANGE ORDER WILL BE REQUIRED FOR THE ADDITIONAL MOBILIZATION.
- *BARRICADES WILL BE PROVIDED TO CLOSE OFF WORK AREAS. THIS CONTRACTOR IS NOT RESPONSIBLE FOR PERSONS ENTERING AREAS CLOSED OFF WITH BARRICADES NOR FOR DAMAGE TO PROPERTY OR INJURY TO PERSONS ENTERING THE AREA.
- *PERMIT FEES AND PROCUREMENT FEES ARE NOT INCLUDED. THE COST OF THE PERMIT, IF REQUIRED, AND ALL COSTS ASSOCIATED WITH OBTAINING A PERMIT, AND ANY ADDITIONAL WORK, TESTING OR INSPECTIONS REQUIRED BY THE PERMIT, WILL BE AN EXTRA COST THAT SHALL BE PAID BY THE CUSTOMER.
- *90% OF THE CONTRACT AMOUNT AND CHANGE ORDERS MUST BE PAID PRIOR TO COMPLETING PUNCH LIST ITEMS AND/OR CHANGES FOR ADDITIONAL WORK REQUIRED BY CITIES OR MUNICIPALITIES.
- *MATERIAL AND WORKMANSHIP ARE GUARANTEED FOR 12 MONTHS.



Office: 813.633.0548
Fax: 813.634.2686



www.acplm.net



2010 S 51st Street,
Tampa, FL 33619



March 1, 2023

Proposal #15024223

Contact

Tonja Stewart
Phone 813 223-9500
tonja.stewart@stantec.com

Customer

Lake Bernadette CDD
c/o Inframark
2654 Cypress Ridge Boulevard
Wesley Chapel, Florida 33544

Job

Lake Bernadette
5430 Links Lane
Zephyrhills, Florida 33541

PROPERTY IMPROVEMENTS

Customer Billing Information Form

Thank you for choosing ACPLM. To ensure we contact the correct person for any billing correspondence and questions, please fill out the Billing Contact Information below and send back with your signed proposal. We look forward to working with you.

The terms of your contract are:

90% Upon Substantial Completion and 10% Net 30 Days

If Paying by ACH Payment the ACH Fees Will Be Added to the Invoiced Amount Due

Acceptance of Terms – Payment will be made as outlined above. All payments later than 30 days after the due date shall bear interest at 18% per annum.

Bill To Name and Address:

Job Site Name and Address:

Billing Contact Name:

Billing Phone Number:

Email Address:



Office: 813.633.0548
Fax: 813.634.2686



www.acplm.net



2010 S 51st Street,
Tampa, FL 33619



March 1, 2023

Proposal #15024223

Contact

Tonja Stewart
Phone 813 223-9500
tonja.stewart@stantec.com

Customer

Lake Bernadette CDD
c/o Inframark
2654 Cypress Ridge Boulevard
Wesley Chapel, Florida 33544

Job

Lake Bernadette
5430 Links Lane
Zephyrhills, Florida 33541

PROPERTY IMPROVEMENTS

Terms: 90% Upon Substantial Completion and 10% Net 30 Days

If Paying by ACH Payment the ACH Fees Will Be Added to the Invoiced Amount Due

ACPLM Authorized Signature Sean Fernandez

Sean Fernandez
Cell: 813 943-4665 sfernandez@acplm.net

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. All payments later than 30 days after the due date shall bear interest at 18% per annum.

Date of Acceptance _____

Customer’s Authorized Signature _____

Terms and Conditions: Payment is due in full upon project completion unless prior arrangements have been made in advance. If any legal action arises out of this agreement or breach thereof, the customer will be responsible for all attorney fees and incurred late fees. Any alteration or deviation from the above specifications involving extra costs of material or labor will be an additional charge outside of the scope listed in this proposal. Sprinkler systems on the property are to be off for the duration of the project. Customer assumes responsibility for removing all vehicles from the area outlined above.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or authorized deviation from the original specifications, involving extra cost, to be executed only upon receiving written change orders and will become an extra charge over and above this estimate. All agreements contingent upon strikes, accidents, weather or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our employees are fully covered by Workers Compensation Insurance. Due to the unpredictable movement of material and production costs, this proposal is good for 10 days from the proposed date, after which prices are subject to change to accommodate current industry pricing.

Proposal Amount - \$14,895.00



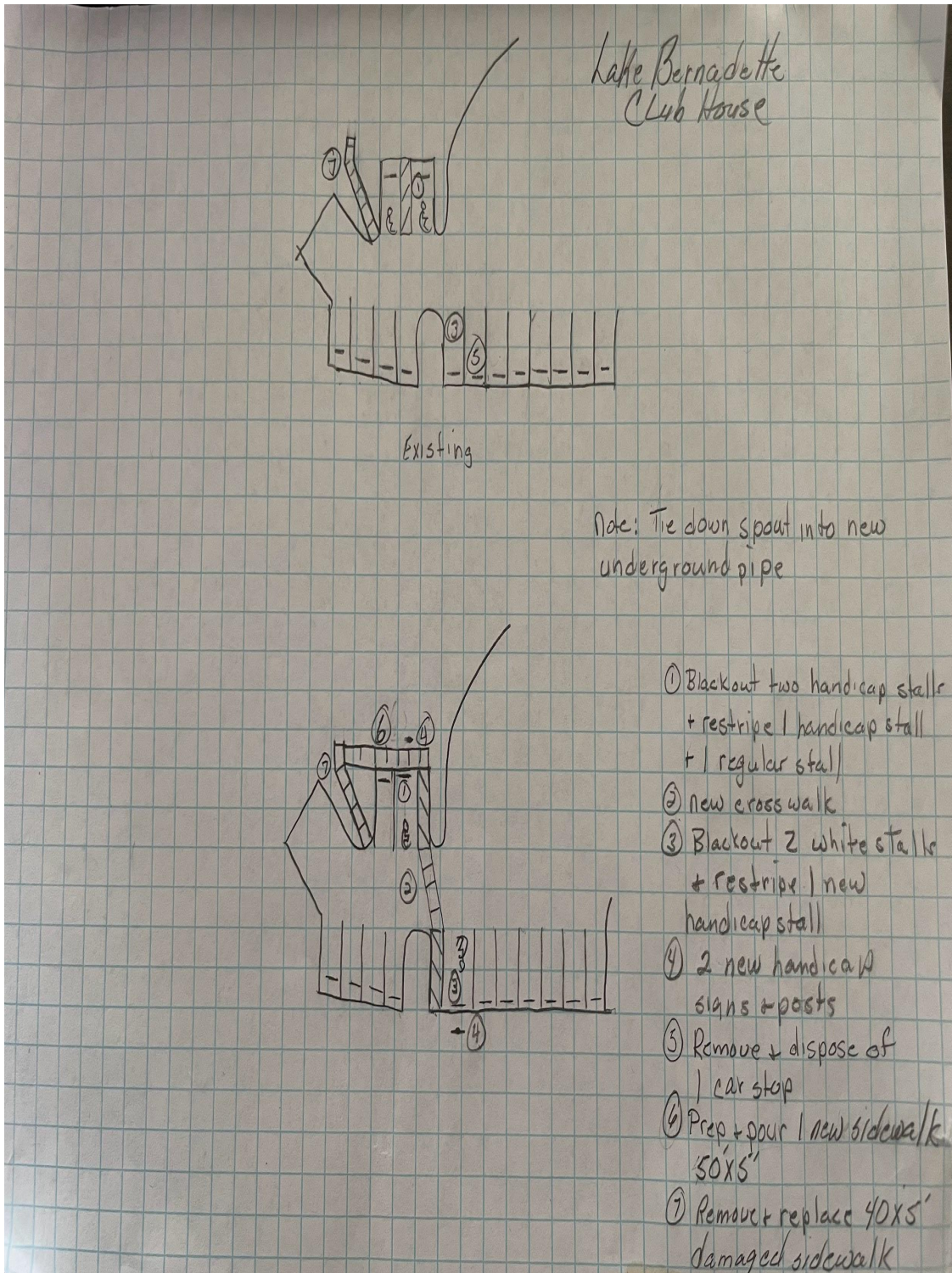
Office: 813.633.0548
Fax: 813.634.2686



www.acplm.net



2010 S 51st Street,
Tampa, FL 33619





Office: 813.633.0548
Fax: 813.634.2686



www.acplm.net



2010 S 51st Street,
Tampa, FL 33619



Office: 813.633.0548
Fax: 813.634.2686



www.acplm.net



2010 S 51st Street,
Tampa, FL 33619



Office: 813.633.0548
Fax: 813.634.2686



www.acplm.net



2010 S 51st Street,
Tampa, FL 33619



Office: 813.633.0548
Fax: 813.634.2686



www.acplm.net



2010 S 51st Street,
Tampa, FL 33619



Office: 813.633.0548
Fax: 813.634.2686



www.acplm.net



2010 S 51st Street,
Tampa, FL 33619



Office: 813.633.0548
Fax: 813.634.2686



www.acplm.net



2010 S 51st Street,
Tampa, FL 33619



Office: 813.633.0548
Fax: 813.634.2686



www.acplm.net



2010 S 51st Street,
Tampa, FL 33619



Office: 813.633.0548
Fax: 813.634.2686



www.acplm.net



2010 S 51st Street,
Tampa, FL 33619



Office: 813.633.0548
Fax: 813.634.2686



www.acplm.net



2010 S 51st Street,
Tampa, FL 33619

8E.

Lake Bernadette Stats

February 2023

Feb 8, 2023(Speed-6, Seatbelt-2, No Ins.-2, Exp Tag-1)

Feb 16, 2023(Speed-8, No Reg-1, DWLSR-1)

Feb 24, 2023(Speed-3)

Feb 27, 2023(Speed-4, Seatbelt-2, DWLSR-1, Stop Sign-1, No Ins-1,
Exp DL-1)

Feb 28, 2023(Speed-6, Seatbelt-2, DWLSR-1, Crosswalk -1)

Totals:

Speed-27

No Reg.-1

Stop Sign-1

DWLSR-3

Exp Tag-1

No Ins.-3

Seatbelt-6

Crosswalk-1

Exp DL-1

Grand Total: 44 Violations

Ninth Order of Business

9Ai.

Created Date: 9/6/2022

DESCRIPTION: Lake Bernadette Monument Sign Refurbishment

Bill To: Inframark
2654 Cypress Ridge Blvd.
101
Wesley Chapel, FL 33543
US

Delivered: Inframark
Lake Bernadette
Eiland Blvd
Lutz, FL 33541
US

Requested By: Andrew P. Mendenhall, PMP
Email: Andy.Mendenhall@inframark.com
Work Phone: (813) 991-4014

Salesperson: David Diehm
Cell Phone: 813-230-1971

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Monument Sign - Reverse Illumination Channel Letters on Backer Panel 28.5"x130" backer cabinet with reverse lighted channel letters	2	\$6,921.30	\$13,842.60
2	1/2" Thick Aluminum Lettering with Backer Panel - LB 25"x26"x2" backer panel with 1/2" FCO letters	3	\$881.75	\$2,645.25
3	Large Column Topper - As Designed 30"x54"x54" large Aluminum column topper painted white and clear coated	1	\$2,937.50	\$2,937.50
4	Small Column Toppers - As Designed 10" x 36" x36" Small Aluminum column topper painted white and clear coated	2	\$1,301.75	\$2,603.50
5	Permit Acquisition These charges are a reasonable estimation of standard charges but are subject to modification. If additional administrative time (Including: Additional trips to meet the inspectors on site) are required these will be added to the final invoice.	1	\$550.00	\$550.00
6	Engineering Drawings This quote was prepared utilizing the experience and standards of Signs of Tampa Bay. The specifications outlined in this proposal and included in the attached conceptual drawings will be subject to final scrutiny by an authorized engineering firm. Final stamped engineering drawing specifications can differ and can change final design requirements, manufacturing and installation costs. Those final cost adjustments, if any, will be presented to the client prior to manufacturing for final approval.	3	\$250.00	\$750.00
7	Permit Fee To be billed upon final invoice.	1	\$0.00	\$0.00
8	Removal & Installation WALL SIGN INSTALLATION-Installation of the depicted wall sign(s) in accordance with the ordinances and engineering codes of the governing municipality. • All items apply unless otherwise noted in estimate.	1	\$4,412.25	\$4,412.25

- All pricing is based on information provided at time of estimate. Pricing is subject to adjustment if additional information is forthcoming or specifications change.
- All pricing is based on work being done concurrently during normal business hours (8:30 am till 5:30 pm) unless otherwise noted. If work is required to be done at off hours than additional costs will be forwarded for approval prior to installation.
- We are not responsible for any weather delays caused by inclement weather.
- Customers is responsible to provide free and clear access to the area where the sign is to be installed. Any delays due to the access issues will be additional to the contract amount and will be included on the final invoice.
- We are not responsible for any structural elements (ie: beams) that impeded the installation of the sign.
- Customer is responsible to provide a dedicated 20 amp 110 v circuit (no shared neutrals or grounds) within 6' of the sign location.
- Customer is responsible to provide a time clock on the sign circuit.
- Customer is responsible to mark the sign breaker. Failure to do so will cause inspection to fail and customer will be responsible for re-inspection fees, labor, and materials to have the sign re-inspected.
- If any penetration are to be made above the roof line it is the customers responsibility to contract with a roofing specialist to seal all penetrations. If customer is not able to contract with roofing specialist we can provide this service at additional costs to the contract amount.
- While we try to match paint as close as possible we can not guarantee paint matches due to age or paint weathering.
- We will not be liable for any subsequent damages, consequential damages, or otherwise.

We are professionals utilizing reasonable care and caution. We are not responsible for any damage to the work area caused by the installation of the sign.

All Prices quoted are valid for 30 days from the date of stated on the quotation. The minimum price for an order is \$85.00.

Invoices & Cancellation of Orders: Signs of Tampa Bay (Vendor) prepares your order according to your specifications. Therefore, prior to its commencement, your order is only cancelable with the Vendor's prior written consent. After commencement of your order (the point at which materials are ordered and work has begun), your order is non-cancelable. The Customer is Solely Responsible for Proofreading; Vendor does not assume any responsibility for the correctness of copy. Therefore, you must review and sign a proof prior to our commencement of your order. By signing your proof, you approve of its content and release the Vendor to commence the work. You are solely responsible for the content of the proof once it has been signed. Vendor's Liability: Vendor's total liability is hereby expressly limited to the services indicated on the invoice and Vendor will not be liable for any subsequent damages, consequential damages, or otherwise. All dates promised on this invoice are approximations unless the word "firm" is written and acknowledged by the Vendor. Terms of Payment: Upon ordering, 50% deposit is required on any order over \$150.00. If the order is less than \$150.00, customer must pay in full. Your balance will be due upon completion, delivery and/or installation. Any payment with a credit card will be subject to a 3% convenience fee. We gladly will accept payment by cash, check, or ACH to avoid such fees. Vendor may, at its sole discretion, extend credit terms to you upon approval. Collection Procedures: Invoices are considered delinquent thirty (30) days from the date that your order is completed. After the thirtieth day, a late charge of \$25.00, together with interest accruing at the rate of 1.5% per month, or the maximum rate allowable by law, is assessed. You shall be liable for all costs related to collection of delinquent invoices, including court costs and attorney's fees. If a

Subtotal:	\$27,741.10
Taxes:	\$1,941.88
Grand Total:	\$29,682.98
Deposit Required:	\$14,841.49

payment is made by check and the check is returned or stopped, there will be an additional \$35 fee per check added to the invoice. Customer's Acceptance of Work: Customer's acceptance, either personal or through his/her agent(s) and/or employee(s) of the work ordered shall be deemed as full acceptance. This means that by accepting delivery of the work, customer affirms that the work substantially conforms to all expectations. For exterior signage if balance is not paid, it is understood that we have the right to re-enter the property to take down and pick up all signs specified in the contract; all signs are sole property of Signs of Tampa Bay until payment is received. Lost or Substantially Forgotten Work: If customer does not take possession of completed work within thirty (30) days from notification of completion, then the work will be considered lost or forgotten, and vendor will not be responsible for further loss. Customers will be billed and responsible for payment for work that has been completed.

Photos and Videos: From time to time, Signarama New Tampa will take photographs and/or videos, during installation and surveys, at the customer site/property. These photos may include but are not exclusive to Signarama employees, products, and/or services offered by us. These photos and/or videos are the sole property of Signarama New Tampa and may be used for social media posts, publications, website advertisements, and marketing purposes. Unless otherwise written, release and consent will remain in effect until written documentation is submitted withdrawing the authorization. Customers will not receive any monetary compensation.

Thank you for your business - We appreciate it very much.

Signature: _____ **Date:** _____



1917 Passero Ave
Lutz, FL 33559
813.994.0101
www.Signarama-Newtampa.com

This design is protected by copyright. Use of any part of this drawing, either by concept or duplication is prohibited without written authorization.

SIGNS WILL COMPLY TO FLORIDA BUILDING CODE 2020 (7TH EDITION)



REV.	Description
-	-
-	-
-	-
-	-
-	-

Sales Person:
David Diehm

Project Manager:
DD

Designer:
RF

- Approved
- Approved as Noted
- Revise and Resubmit

Approved: _____

Date: _____

Inframark
Signs of Tampa Bay LLC dba
Signarama New Tampa, 1917
Passero Ave Lutz, FL 33559

File Name:
16497_Inframark Monument Sign -
Reverse Illumination Channel Letters

Quote #
16225

9-15-2022 REV. -

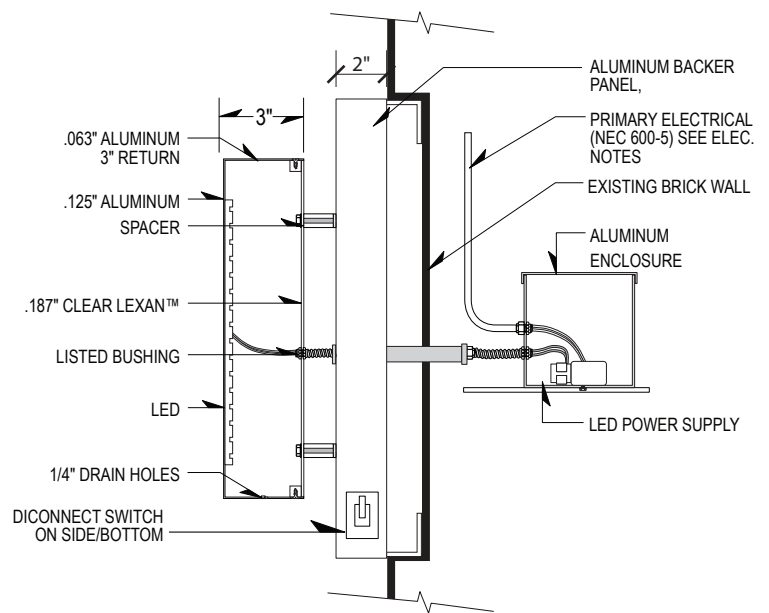
Sheet 1 of 4

Color & Material

	C-01	MP White
	C-02	TBD
	C-03	MP Black



NOTE: Remove existing sign panel and replace with new



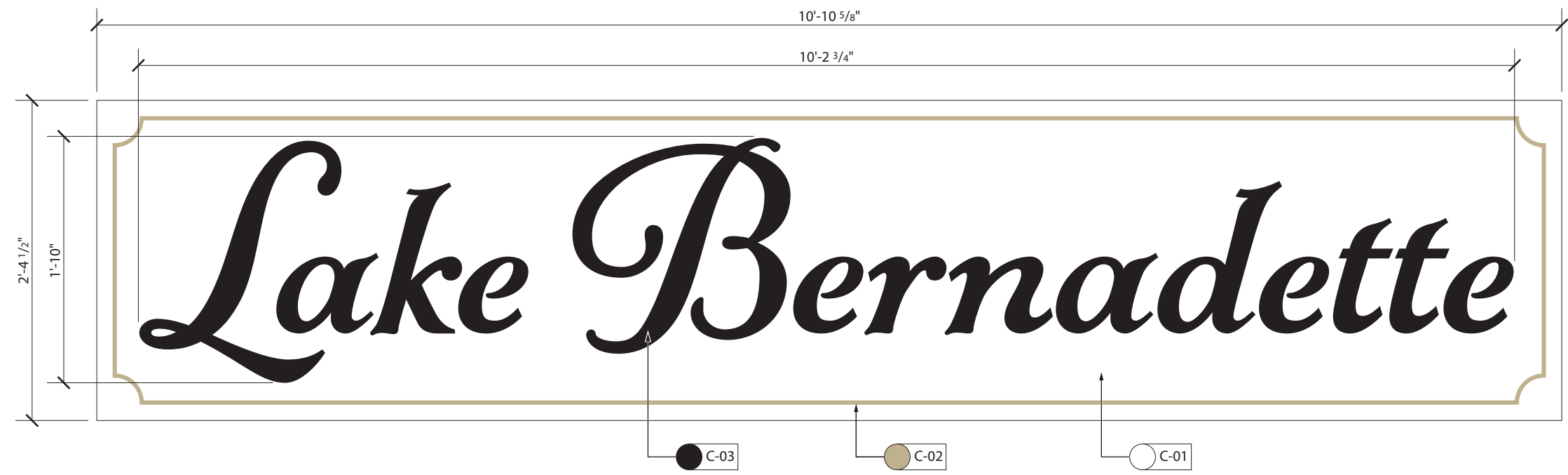
ELECTRICAL NOTES
Sign Company DOES NOT provide primary electrical to sign. Power to the sign must be done by a licensed electrical contractor or licensed electrician.
Each sign must have: 1. A minimum of one dedicated 120V 20A circuit
2. Junction box installed within 6 feet of sign
3. Three wires: Line, Ground, Neutral

Existing
NTS

3

Section
NTS

4

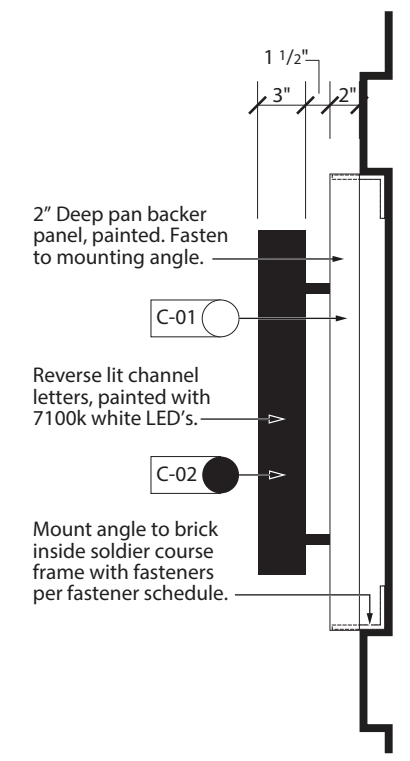


Front View - Main Panel with Reverse Channel Letters
1"=1'-0"

QUANTITY: 1

1

Side View
1"=1'-0"



2



1917 Passero Ave
Lutz, FL 33559
813.994.0101
www.Signarama-Newtampa.com

This design is protected by copyright. Use of any part of this drawing, either by concept or duplication is prohibited without written authorization.

SIGNS WILL COMPLY TO FLORIDA BUILDING CODE 2020 (7TH EDITION)



REV.	Description
-	-
-	-
-	-
-	-
-	-

Sales Person:
David Diehm

Project Manager:
DD

Designer:
RF

- Approved
- Approved as Noted
- Revise and Resubmit

Approved: _____

Date: _____

Inframark
Signs of Tampa Bay LLC dba
Signarama New Tampa, 1917
Passero Ave Lutz, FL 33559

File Name:
16497_Inframark Monument Sign -
Reverse Illumination Channel Letters

Quote #
16225

9-15-2022 REV. -

Sheet 2 of 4

Color & Material

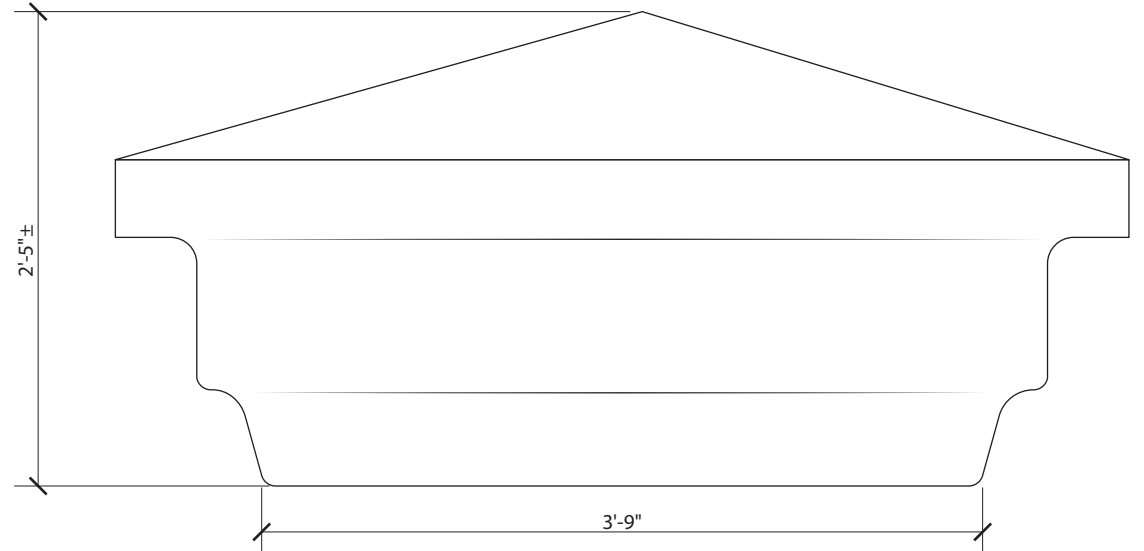
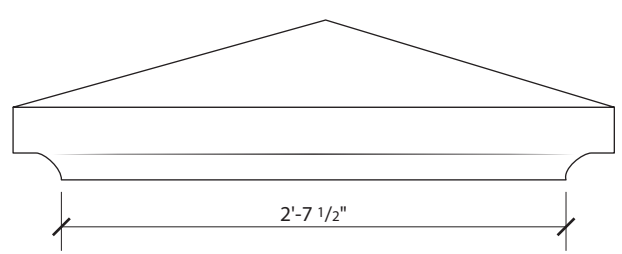
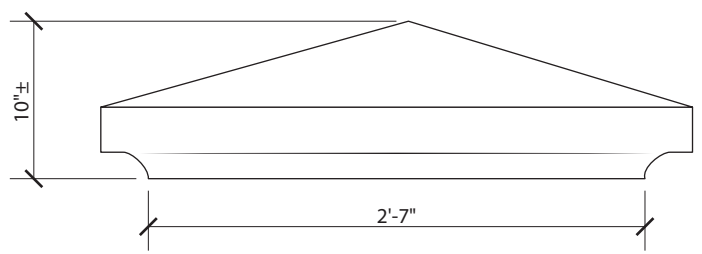
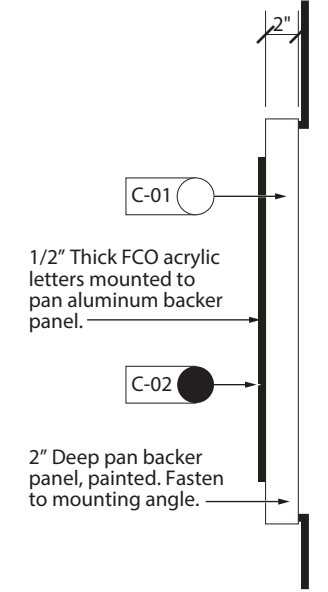
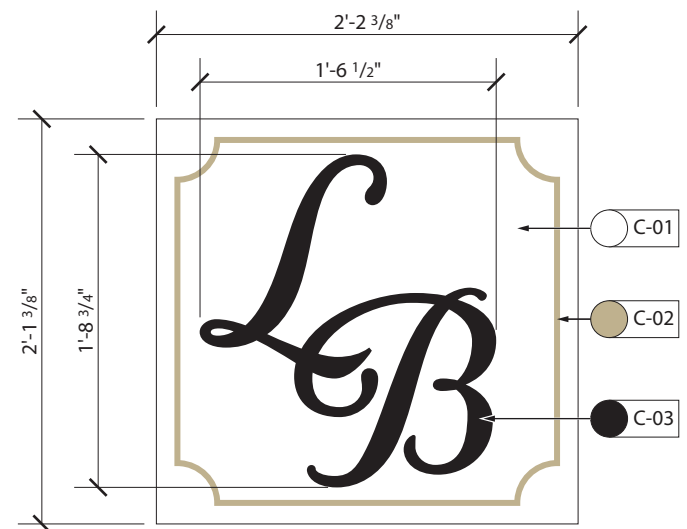
	C-01	MP White
	C-02	TBD
	C-03	MP BLaack



NOTE: Remove existing column toppers and replace with new.

Existing
NTS

4



Front View

1"=1'-0"

1

QUANTITY: 1

Side View

1"=1'-0"

2

Precast Stone Toppers

1"=1'-0"

3



1917 Passero Ave
Lutz, FL 33559
813.994.0101
www.Signarama-Newtampa.com

This design is protected by copyright. Use of any part of this drawing, either by concept or duplication is prohibited without written authorization.

SIGNS WILL COMPLY TO FLORIDA BUILDING CODE 2020 (7TH EDITION)



REV.	Description
-	-
-	-
-	-
-	-
-	-

Sales Person:
David Diehm

Project Manager:
DD

Designer:
RF

- Approved
- Approved as Noted
- Revise and Resubmit

Approved: _____

Date: _____

Inframark
Signs of Tampa Bay LLC dba
Signarama New Tampa, 1917
Passero Ave Lutz, FL 33559

File Name:
16497_Inframark Monument Sign -
Reverse Illumination Channel Letters

Quote #
16225

9-15-2022 REV. -

Sheet 3 of 4



Proposed
3/8"=1'-0"

1



1917 Passero Ave
Lutz, FL 33559
813.994.0101
www.Signarama-Newtampa.com

This design is protected by copyright. Use of any part of this drawing, either by concept or duplication is prohibited without written authorization.

SIGNS WILL COMPLY TO FLORIDA BUILDING CODE 2020 (7TH EDITION)



REV.	Description
-	-
-	-
-	-
-	-
-	-

Sales Person:
David Diehm

Project Manager:
DD

Designer:
RF

- Approved
- Approved as Noted
- Revise and Resubmit

Approved: _____

Date: _____

Inframark
Signs of Tampa Bay LLC dba
Signarama New Tampa, 1917
Passero Ave Lutz, FL 33559

File Name:
16497_Inframark Monument Sign -
Reverse Illumination Channel Letters

Quote #
16225

9-15-2022 REV. -

Sheet 4 of 4



Proposed - Illuminated

3/8"=1'-0"

9Aii.

Created Date: 10/26/2022

DESCRIPTION: Option 2: Lake Bernadette Monument Sign Refurbishment Without LB Signs

Bill To: Inframark
2654 Cypress Ridge Blvd.
101
Wesley Chapel, FL 33543
US

Delivered: Inframark
Lake Bernadette
Eiland Blvd
Lutz, FL 33541
US

Requested By: Andrew P. Mendenhall, PMP
Email: Andy.Mendenhall@inframark.com
Work Phone: (813) 991-4014

Salesperson: Kathy Horner
Email: info@signarama-newtampa.com
Work Phone: 813-994-0101 x 102

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Monument Sign - Reverse Illumination Channel Letters on Backer Panel 28.5"x130" backer cabinet with reverse lighted channel letters	2	\$6,921.30	\$13,842.60
2	Large Column Topper - As Designed 30"x54"x54" large Aluminum column topper painted white and clear coated	1	\$2,937.50	\$2,937.50
3	Small Column Toppers - As Designed 10" x 36" x36" Small Aluminum column topper painted white and clear coated	2	\$1,301.75	\$2,603.50
4	Permit Acquisition These charges are a reasonable estimation of standard charges but are subject to modification. If additional administrative time (Including: Additional trips to meet the inspectors on site) are required these will be added to the final invoice.	1	\$550.00	\$550.00
5	Engineering Drawings This quote was prepared utilizing the experience and standards of Signs of Tampa Bay. The specifications outlined in this proposal and included in the attached conceptual drawings will be subject to final scrutiny by an authorized engineering firm. Final stamped engineering drawing specifications can differ and can change final design requirements, manufacturing and installation costs. Those final cost adjustments, if any, will be presented to the client prior to manufacturing for final approval.	3	\$250.00	\$750.00
6	Permit Fee To be billed upon final invoice.	1	\$0.00	\$0.00
7	Removal & Installation WALL SIGN INSTALLATION-Installation of the depicted wall sign(s) in accordance with the ordinances and engineering codes of the governing municipality. <ul style="list-style-type: none"> All items apply unless otherwise noted in estimate. All pricing is based on information provided at time of estimate. Pricing is subject to adjustment if additional information is forthcoming or specifications change. 	1	\$4,164.75	\$4,164.75

- All pricing is based on work being done concurrently during normal business hours (8:30 am till 5:30 pm) unless otherwise noted. If work is required to be done at off hours than additional costs will be forwarded for approval prior to installation.
- We are not responsible for any weather delays caused by inclement weather.
- Customers is responsible to provide free and clear access to the area where the sign is to be installed. Any delays due to the access issues will be additional to the contract amount and will be included on the final invoice.
- We are not responsible for any structural elements (ie: beams) that impeded the installation of the sign.
- Customer is responsible to provide a dedicated 20 amp 110 v circuit (no shared neutrals or grounds) within 6' of the sign location.
- Customer is responsible to provide a time clock on the sign circuit.
- Customer is responsible to mark the sign breaker. Failure to do so will cause inspection to fail and customer will be responsible for re-inspection fees, labor, and materials to have the sign re-inspected.
- If any penetration are to be made above the roof line it is the customers responsibility to contract with a roofing specialist to seal all penetrations. If customer is not able to contract with roofing specialist we can provide this service at additional costs to the contract amount.
- While we try to match paint as close as possible we can not guarantee paint matches due to age or paint weathering.
- We will not be liable for any subsequent damages, consequential damages, or otherwise.

We are professionals utilizing reasonable care and caution. We are not responsible for any damage to the work area caused by the installation of the sign.

All Prices quoted are valid for 30 days from the date of stated on the quotation. The minimum price for an order is \$85.00.

Invoices & Cancellation of Orders: Signs of Tampa Bay (Vendor) prepares your order according to your specifications. Therefore, prior to its commencement, your order is only cancelable with the Vendor's prior written consent. After commencement of your order (the point at which materials are ordered and work has begun), your order is non-cancelable. The Customer is Solely Responsible for Proofreading; Vendor does not assume any responsibility for the correctness of copy. Therefore, you must review and sign a proof prior to our commencement of your order. By signing your proof, you approve of its content and release the Vendor to commence the work. You are solely responsible for the content of the proof once it has been signed. Vendor's Liability: Vendor's total liability is hereby expressly limited to the services indicated on the invoice and Vendor will not be liable for any subsequent damages, consequential damages, or otherwise. All dates promised on this invoice are approximations unless the word "firm" is written and acknowledged by the Vendor. Terms of Payment: Upon ordering, 50% deposit is required on any order over \$150.00. If the order is less than \$150.00, customer must pay in full. Your balance will be due upon completion, delivery and/or installation. Any payment with a credit card will be subject to a 3% convenience fee. We gladly will accept payment by cash, check, or ACH to avoid such fees. Vendor may, at its sole discretion, extend credit terms to you upon approval. Collection Procedures: Invoices are considered delinquent thirty (30) days from the date that your order is completed. After the thirtieth day, a late charge of \$25.00, together with interest accruing at the rate of 1.5% per month, or the maximum rate allowable by law, is assessed. You shall be liable for all costs related to collection of delinquent invoices, including court costs and attorney's fees. If a payment is made by check and the check is returned or stopped, there will be an additional \$35 fee per check added to the invoice. Customer's Acceptance of

Subtotal:	\$24,848.35
Taxes:	\$1,739.38
Grand Total:	\$26,587.73
Deposit Required:	\$13,293.87

Work: Customer's acceptance, either personal or through his/her agent(s) and/or employee(s) of the work ordered shall be deemed as full acceptance. This means that by accepting delivery of the work, customer affirms that the work substantially conforms to all expectations. For exterior signage if balance is not paid, it is understood that we have the right to re-enter the property to take down and pick up all signs specified in the contract; all signs are sole property of Signs of Tampa Bay until payment is received. Lost or Substantially Forgotten Work: If customer does not take possession of completed work within thirty (30) days from notification of completion, then the work will be considered lost or forgotten, and vendor will not be responsible for further loss. Customers will be billed and responsible for payment for work that has been completed.

Photos and Videos: From time to time, Signarama New Tampa will take photographs and/or videos, during installation and surveys, at the customer site/property. These photos may include but are not exclusive to Signarama employees, products, and/or services offered by us. These photos and/or videos are the sole property of Signarama New Tampa and may be used for social media posts, publications, website advertisements, and marketing purposes. Unless otherwise written, release and consent will remain in effect until written documentation is submitted withdrawing the authorization. Customers will not receive any monetary compensation.

Thank you for your business - We appreciate it very much.

Signature: _____ **Date:** _____